**TENDER**

**MECHANICAL TERM CONTRACT FOR GOVERNMENT BUILDINGS IN BISHO AND KWT (MAINTENANCE OF AIR CONDITION AND REFRIGERATION FOR A PERIOD OF 24 MONTHS)**

**SCMU5-22/23-0118**

**NAME OF COMPANY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CSD Nr: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CRS Nr (CIDB): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CLOSING DATE: 11 OCTOBER 2022 TIME: 11:00 am**

**Department of Public Works and Infrastructure**

**3rd Floor. Office 3-46**

**Independence Avenue**

**Qhasana Building**

**5605**

## T1.1 BID Notice and Invitation to BID

The Eastern Cape Department OF Public Works and Infrastructure with a CIDB Grading **4ME/3MEPE ONLY** the following Class of works (ME**)** Bids for Mechanical term contract for government Buildings in Bhisho and KWT (Maintenance of Air condition and Refrigeration for a period of 24 months).

The contract will be based on the **NEC 3 TERM SERVICE CONTRACT (TSC).** The Eastern Cape Department of Public Works and Infrastructure will enter into a contract with the successful Bidder.

Only tenderers who have suitable experience and suitably qualified personnel in providing similar services to those that are required are eligible to submit tenders**.**

Tender documents are downloadable for free of charge from National Treasury’s eTender Portal: (<http://www.etenders.gov.za/content/advertised-tenders>) or from the Department of Public Works and Infrastructure website ([www.ecdpw.gov.za/tenders](http://www.ecdpw.gov.za/tenders)) from the 09 September 2022.

No briefing will be held

The closing time for receipt of tenders by the ECDPWI is **11:00 am** on **11 October 2022** where tenders will be opened in public.Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted. Bids must be submitted in sealed envelopes clearly marked **“SCM5-22/23-0118”:** **MECHANICAL TERM CONTRACT FOR GOVERNMENT BUILDINGS IN BHISHO AND KWT (MAINTENANCE OF AIR CONDITION AND REFRIGERATION FOR A PERIOD OF 24 MONTHS)”** must be deposited in the bid box:

Physical Address of Bid Box: Department of Public Works and Infrastructure,

**Department of Public Works**

**Independence Avenue**

**Qhasana Building**

**Bhisho**

**5605**

It is the responsibility of the bidder/s to ensure that bid documents are submitted on or before closing time and the correct location as the department will not take responsibility of wrong delivery. Bidders using courier services for delivery of their bid documents must ensure the delivery is at the correct place / location and time as the department will not be held responsible for wrong delivery and not delivered to Departmental officials. The Department will not accept responsibility if Bids received by official if they are not timely deposited in the Bid Box.

Bids may only be submitted on the BID documentation that is issued. Requirements for sealing, addressing, delivery, opening and assessment of Bids are stated in the BID Data.

**B. BID EVALUATION:**

**This bid will be evaluated in (3) phases as follows:**

**Phase 1: Evaluation criteria (Local Content and Production – Designated sector**

**Phase 2: Administrative requirements and Mandatory requirements**

**Phase 3: Price and preference (80/20 system)**

**PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:**

Maximum points on price **-** **80 points**

Maximum points for B-BBEE - **20 points**

Maximum points **- 100 points**

**C. BID SPECIFICATIONS, CONDITIONS AND RULES**

1. The Department of Public Works SCM policy applies.
2. BID validity period is **120 days.**
3. The SBD4 must be duly completed and signed. Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract. such interest must be disclosed on question 2.3.1 of SBD 4.
4. **Bidders must ensure 2.3 of SBD4 (Declaration of interest) is completed correctly.**

**D. TENDER SUBMISSIONS:**

Bids must be submitted in sealed envelopes clearly marked **“SCM5-22/23-0118” MECHANICAL TERM CONTRACT FOR GOVERNMENT BUILDINGS IN BHISHO AND KWT (MAINTENANCE OF AIR CONDITION AND REFRIGERATION FOR A PERIOD OF 24 MONTHS)”** Must be deposited in the bid box, **DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE, INDEPENDENCE AVENUE, QHASANA BUILDING, BHISHO 5605**

**E. ENQUIRIES WITH REGARD TO THIS ADVERT MAY BE DIRECTED TO:**

* **SCM RELATED ENQUIRIES**

Tel No:  **040 602 4000**

Email Address: [supply.chain@ecdpw.gov.za](mailto:supply.chain@ecdpw.gov.za).

* **TECHNICAL ENQURIES**

Mr L. Sodinga

Tel No: 040 602 4197/ 079 49703171

Email Address: [Lwandise.Sodinga@ecdpw.gov.za](mailto:Lwandise.Sodinga@ecdpw.gov.za)

**FOR COMPLAINTS, FRAUD, & BID ABUSE:**

**Call: 0800 701 701**

## T1.2 BID Data

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| --- |
| The conditions of BID are the latest edition of SANS 10845-3, *Standard conditions of BID*.  SANS 10845-3 makes several references to the BID Data for details that apply specifically to this BID. The BID Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the provisions of SANS 10845-3 *and* as contained in **Annexure F** of **Standard for Uniformity in Construction Procurement (Board Notice 136 Government Gazette No 38960 of 10 July 2015)**,  Each item of data given below is cross-referenced to the clause in SANS 10845-3 to which it mainly applies. |

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| --- | --- |
| **Clause number** | **BID Data** |
| 3.1 | The Employer is Public Works and Infrastructure |
| 3.2 | The BID documents issued by the employer comprise the following documents:  **THE BID**  **Part T1: Bidding procedures**  T1.1 - BID notice and invitation to BID  T1.2 - BID data  **Part T2: Returnable documents**  T2.1 - List of returnable documents  T2.2 - Returnable schedules  **THE CONTRACT**  **Part C1: Agreements and Contract data**  C1.1 - Form of offer and acceptance  C1.2 - Contract data  C1.3 - Performance Bond  **Part C2: Pricing data**  C2.1 - Pricing assumptions  C2.2 - Bill of Quantities  **Part C3: Scope of work**  C3 - Scope of work  **Part C4: Site information**  C4 - Site information |
| 3.3 | The BID documents issued by the employer comprise the documents listed on the contents page |
| 3.4 | The employer’s agent is :  Name: Lwandise Sodinga  Department of Public Works & Infrastructure  Independence Avenue  Qhasana Building  Bhisho  5605  Tel:040 602 4197/ 079 497 3171  E-mail: Lwandise.Sodinga@ecdpw.gov.za |
| 3.5 | The language for communications is English. |
| 3.6 | The competitive negotiation procedure shall be applied. |
| 3.7 | Method 3: Three (3) stage procurement procedure shall be applied. |
| **4** | **BID’s obligations** |
| 4.1 | Only those Bidders who satisfy the following eligibility criteria and who provide the required evidence in their BID submissions are eligible to submit Bids and have their Bids evaluated: |
| 4.1 | Only those Bidders who are registered with the CIDB, or are capable of being so prior to the evaluation of submissions, in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum bided, or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations, class of construction work, are eligible to have their Bids evaluated.  Joint ventures are eligible to submit Bids provided that:   1. every member of the joint venture is registered with the CIDB; in the ME class of works 2. the lead partner has a contractor grading designation in the **CIDB Grade 4ME/3MEPE only** class of construction work; and   3. the combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum bided for a **CIDB Grade 4ME/3MEPE** class of construction work or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations. |
| 4.1.1 | The following Bidders who are registered with the CIDB, or are capable of being so registered prior to the evaluation of submissions, are eligible to have their Bids evaluated:  a) contractors who have a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum bidded, or a value determined in accordance with Regulation 25 (1B) of 25(7A) of the Construction Industry Development Regulations, for a CIDB 4ME/3MEPE only class of construction work; and  b) contractors registered as potentially emerging enterprises with the CIDB who are registered in one contractor grading designation CIDB Grade 4ME / 3MEPE only in terms of a) above and who satisfy the following criteria:  1 A contractor that is potential to develop and qualify to be registered in that higher grade as determined in accordance with the provisions of the CIDB Specification for Social and Economic Deliverables in Construction Works Contracts; and  2) whom the employer agrees that they will provide the financial, management or other support that is considered appropriate to enable the contractor to successfully execute that contract.  Joint ventures are eligible to submit Bids provided that:  1. every member of the joint venture is registered with the CIDB; in the ME class of works  2. the lead partner has a contractor grading designation in the CIDB Grade 4ME / 3MEPE class of construction work; and  3. the combined contractor grading designation calculated in accordance with the Construction industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum bidded for a CIDB Grade 4ME or higher class of construction work or a value determined in accordance with Regulation 25 (1B) of 25(7A) of the Construction Industry Development Regulations. |
| 4.2 | The employer will compensate the BID as follows **as per the conditions of the Form of Contract signed or SLA**.  The employer **will not** compensate the Bidder for any costs incurred in attending interviews or making any submissions in the office of the employer. |
| 4.3 | It is the responsibility of the Bidder to check the BID documents on receipt for completeness and notify the employer of any discrepancy or omission. |
| 4.4 | **Confidentiality and copyright of documents**  Treat as confidential all matters arising in connection with the BID. Use and copy the documents issued by the employer only for the purpose of preparing and submitting a BID offer in response to the invitation. |
| 4.5 | Obtain, as necessary for submitting a BID offer, copies of the latest versions of standards, specifications, conditions of contract and other publications, which are incorporated into the BID documents by reference. |
| 4.6 | Acknowledge receipt of addenda to the BID documents, which the employer may issue, and, if necessary, apply for an extension to the closing time stated in the BID data, in order to take the addenda into account. |
| 4.7 | The arrangements for a compulsory clarification meeting are as stated in the BID Notice and Invitation to BID.  Bidders must sign the attendance list in the name of the Bidding entity. Addenda will be issued to and Bids will be received only from those Bidding entities appearing on the attendance list.  **BID documents will not be made available at the clarification meeting** |
| **4.8** | **Seek clarification**  *Request clarification of the BID documents, if necessary, by notifying the employer at least* ***5* (Five) working days *before the closing time stated in the BID data.*** |
| 4.9 | Bidders are required to state the rates and currencies in Rands.  Include in the rates, prices, and the bided total of the prices (if any), all duties, taxes which the law requires to be paid [except value added tax (VAT)], and other levies payable by the successful Bidder, that are applicable 14 days before the closing time stated in the BID data. Show the VAT payable by the employer separately as an addition to the bided total of the prices. Provide rates and prices that are fixed for the duration of the contract and not subject to adjustment except as provided for in the conditions of contract identified in the contract data.  State the rates and prices in monetary value of the contract unless otherwise instructed in the BID data. |
| 4.10 | Do not make any alterations or additions to the BID documents, except to comply with instructions issued by the employer or to correct errors made by the Bidder and ensure that all signatories to the BID offer initial all such alterations.  Do not make erasures using masking fluid. |
| 4.11 | Main BID offers are not required to be submitted together with alternative Bids. |
| 4.12 | No alternative BID offers will be considered |
| 4.12.1 | Parts of each BID offer communicated on paper shall be submitted as an original.  Submit  a) the parts of the BID offer communicated on paper as an original plus the number of copies stated in the BID data, with a translation of any documentation in a language other than the language of communication established in 3.5, and  b) the parts communicated electronically by the employer of its agents on paper format with the BID. |
| 4.12.2 | Sign the original and all copies of the BID offer where required in terms of the BID data.  State in the case of a joint venture which of the signatories is the lead partner whom the employer shall hold liable for the purpose of the BID offer.  NOTE The employer holds all authorized signatories liable on behalf of the Bidder. |
| 4.12.3 | A BID security in the amount of **N/A** is required and shall remain valid for a period not exceeding N**/A** days after the closing date for BID offers.  The form of the BID security shall not differ substantially from the sample provided in Annex D of SANS 10845-3. |
| 4.12.5 | The employer’s details and address for delivery of tender offers and identification details that are to be shown on each tender offer package are:  Location of tender box: **DEPARTMENT OF PUBLIC WORKS & INFRASTRUCTURE, FRONT CORNER OF QHASANA BUILDING ON THE WAY TO CIDB OFFICES LABELLED “TENDERS”, BISHO**.  Physical address: Independence avenue, Ground Floor, Qhasana Building, Bhisho 5605  Identification details “SCM5-22/23-0118”: Mechanical term contract for Government Buildings in Bhisho and KWT (Maintenance of Air condition and Refrigeration for a period of 24 months)” CLOSING DATE AND TIME: 11 October 2022 at 11:00 am. |
| 4.13.1 | The Bidder is required to submit with his BID the following certificates:  1) a copy of the CSD report showing, amongst other things, that tax matters of the service provider are in order the South African Revenue Services. *In the case of a Joint Venture/Consortium/Sub‐contractors each party must submit a separate* CSD report showing, amongst other things, that tax matters of the service provider are in order the South African Revenue Services*.*  2) CIDB Grading certificate or CRS number. |
| 4.13.2 | A two-envelope procedure will not be required. |
| 4.13.3 | Telephonic, telegraphic, telex, facsimile or e-mailed BID offers will not be accepted. The Bidder accepts that the employer does not assume any responsibility for the misplacement or premature opening of the BID offer if the outer package is not sealed and marked as stated. |
| 4.14 | The closing time for submission of BID offers is as stated in the BID Notice and Invitation to BID.  Ensure that the employer receives the BID offer at the address specified in the BID data not later than the closing time stated in the BID data. Proof of posting shall not be accepted as proof of delivery.  Accept that, if the employer extends the closing time stated in the BID data for any reason, the requirements of the standard conditions of BID in this part of SANS 10845 apply equally to the extended deadline. |
| 4.15.1 | The BID offer validity period is **120 days**.  Hold the BID offer(s) valid for acceptance by the employer at any time during the validity period stated in the BID data after the closing time stated in the BID data. If requested by the employer, consider extending the validity period stated in the BID data for an agreed additional period, with or without any conditions attached to such extension. Extend the period of the BID security, if any, to cover any agreed extension requested by the employer. |
| 4.15.2 | **Placing of contractors under restrictions / withdrawal of Bids**  If any Bidder who has submitted a BID offer or a contractor who has concluded a contract has, as relevant: withdrawn such BID or quotation after the advertised closing date and  time for the receipt of submissions; after having been notified of the acceptance of his BID, failed or refused to commence the contract; had their contract terminated for reasons within their control without reasonable cause; offered, promised or given a bribe in relation to the obtaining or the  execution of such contract; acted in a fraudulent, collusive or anti-competitive or improper manner or in bad faith towards the Provincial Government; or, made any incorrect statement in any affidavit or declaration with regard to a preference claimed and is unable to prove to the satisfaction of the Provincial Government that the statement was made in good faith or reasonable steps were taken to confirm the correctness of the statements, such Bidder/s may be placed under restriction from Bidding with the state.  Procedures are outlined in the EC SCM Policy for Infrastructure procurement and Delivery Management and also on **cidb** Inform Practice Note #30.. Excerpts of the policy can be availed on request of any interested Bidder. |
| 4.16 | The Conditions of Contract are on clauses of the **NEC ® TERM SERVICE CONTRACT**  ***Copies of these conditions of contract may be obtained from the Association of South African Quantity Surveyors, Master Builders Association, South African Association of Consulting Engineers, South African Institute of Architects, Association of Construction Project Managers, Building Industries Federation South Africa, South African Property Owners Association or Specialist Engineering Contractors Committee.*** |
| 4.17 | the preferred Bidder will be required to submit an approved insurer undertaking to provide the Performance Bond / Guarantee / Surety / Security to the format and/or standard as per DPWI policy |
| **5** | **Employer’s undertakings** |
| 5.1 | The Employer will respond to requests for clarification received up to **Five (5)** working days before the BID closing time.  If, as a result of the issuing of addenda, it is necessary to extend the closing time stated in the BID data, grant such extension and notify all respondents accordingly. |
| 5.2 | The employer shall issue addenda until **Five (5)** working days before BID closing time. |
| 5.4 | Bids will be opened immediately after the closing time for Bids at **11:00am** |
| 5.6 | Do not disclose to Bidders, or to any person not officially concerned with such processes, information relating to the evaluation and comparison of BID offers, the final evaluation price and recommendations for the award of a contract, until after the award of the contract to the successful Bidder. |
| 5.7 | The Eastern Cape Department of Public Works and Infrastructure Invites Contractors on the Integrated Contractor Development Programme in Head office with a CIDB Grading of 4ME/ 3MEPE only in the following Class of works (**ME)** Bids for construction of workshop. |
| 5.8 | Determine, after opening and before detailed evaluation, whether each BID offer that was properly received  a) complies with the requirements of the standard conditions of BID in this part of SANS 10845,  b) has been properly and fully completed and signed, and  c) is responsive to the other requirements of the BID documents.  A responsive BID is one that conforms to all the terms, conditions, and scope of work of the BID documents, without material deviation or qualification. A material deviation or qualification is one which, in the employer's opinion, would  d) detrimentally affect the scope, quality, or performance of the works, services or supply identified in the scope of work,  e) significantly change the employer's or the Bidder's risks and responsibilities under the contract, or  f) affect the competitive position of other Bidders presenting responsive Bids, if it were to be rectified.  Reject a non-responsive BID offer, and do not allow it to be subsequently made responsive by correction or withdrawal of the non-conforming deviation or reservation. |
| 5.9 | **Arithmetical errors, omission and discrepancies**  Check responsive Bids for discrepancies between amounts in words and amounts in figures. Where there is a discrepancy between the amounts in figures and the amount in words, the amount in words shall govern.  For Vat related discrepancies, National and Provincial Treasury prescripts in relation to VAT procedures apply. |
| 5.10.1 | The financial offer will be reduced to a comparative basis using the BID Assessment Schedule. |
| 5.10.2 | ~~The procedure for the evaluation of responsive Bids is~~ **~~Method 1~~**~~: Price only.~~ |
| 5.10.3 | ~~The procedure for the evaluation of responsive Bids is~~ **~~Method 3:~~****~~Evaluation On Local Production and :~~** |
| 5.10.4 | **Phase 1: (Local Content and Production – Designated sector)**  **Phase 2: Administrative requirements and Mandatory requirements**  **Phase 3: Price and preference (80/20 system)**  **STAGE 1: EVALUATION ON LOCAL PRODUCTION AND CONTENT**   1. On local content designated items, only locally produced goods or services with a stipulated minimum threshold for local production and content of 100% will be considered. 2. The relevant designated sector: Textile, Clothing, Leather and Footwear sector: The minimum threshold for local production and content: 100 3. Exchange rate to be used for the calculation of local content (local content and local production are used interchangeably) must be the exchange rate published by the SARB at 12:00 on the date, one week (7 calendar days) prior to the closing date of the bid. 4. Failure to indicate minimum percentage (%) or not meeting minimum percentage for local content will automatically invalidate the bid for further consideration. 5. If the raw material or input to be used for a specific item is not available locally, bidders should obtain written authorization from the DTI should there be a need to import such raw material or input and a copy of this authorization letter must be submitted together with the bid document at the closing date and time. 6. Bidders must complete SBD6.2 with annexure C and it must be submitted with the bid at the closing date and time. Failure to submit will invalidate the bid. 7. The main contractor may not sub contract work to an extent that the local content and production is compromised. The conditions and rules applying to the main bidder on local production and content also apply to the sub-contractor(s).   **STAGE 2: RESPONSIVENESS TO THE BID REQUIREMENTS AND RULES**   1. Bidders’ proposals must meet the following minimum requirements and supporting documents must be submitted with the completed bid document in a sealed envelope in the bid box at the closing date and time. Failure to comply will automatically eliminate the bid for further consideration: 2. Bid Document (This Document must be submitted in its original format) 3. Bids which are late, incomplete, unsigned or submitted by facsimile or electronically, will not be accepted. 4. Bidder must be registered with CIDB in the correct grading and class of works as per the BID notice and requirements. And the status on CIDB must be active during award stage. It is the responsibility of the bidder to keep the status on CIDB active throughout bidding process (advert till award stage). 5. Bidders must be a legal entity or partnership or joint venture or consortia. 6. Form of offer and Acceptance (fully completed and signed) 7. Resolution to Sign to be completed & signed (if applicable) 8. If the Bid Sum (amount in words) as per the Form of Offer differs from the BOQ, it will automatically invalidate the offer submitted. 9. If the offer is “Vat Inclusive”, the VAT registration number of service provider must be indicated and if a service provider is not a VAT Vendor but include VAT in its prices, the successful service provider will be given 7 days to register as a VAT Vendor with SARS, after the issuing of an appointment letter, if a bidder is a VAT vendor/registered, the bidder is required to explicitly state the VAT amount. VAT vendors must include VAT at 15% in the bid offer(s). 10. The SBD4 must be duly completed and signed. Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract. such interest must be disclosed on question 2.3.1 of SBD 4. 11. Compulsory Enterprise Questionnaire (Completed and signed) 12. Compulsory Declaration (Completed and signed) 13. In the event of a consortia/joint ventures, a signed agreement by all parties must submitted with the bid. 14. Certificate of Authority for Joint Ventures (if applicable). In the case of a joint venture, a signed JV agreement stating the share interest or percentage of each partner should also be made available to the department by the JV. 15. Declaration of Employees of the State or other State Institutions. 16. Attendance of compulsory briefing meeting (where applicable) 17. Only one offer per item per bidder is allowed and alternative offers will not be considered. If more than one offer per item is received, none of the offers will be considered.  Bidders are also not allowed to submit a bid/ quotation whilst they are in agreements with other bidders in the form of joint ventures or consortiums. 18. **All services/installations shall be carried out by person who hold valid Air conditioning and refrigeration certificate as per SANS 10147. National Certificate in Air-conditioning, Refrigeration and Ventilation or Trade certificate in Air-conditioning and Refrigeration for a person who will undertaking the work must be submitted with this bid.** 19. Bidders must submit a minimum of one (1) written contactable references for projects successfully completed in the **past** (clearly indicating client name, contract value, contract term, contact person, contact details). *Refer to Annexure* ***H*** *and Annexure* ***K.***  This is important for the department to make a decision and will lead to elimination of bids. 20. Bidders must submit a list of projects where he or she has submitted BID offers but BID results have not been confirmed by the client. *Refer to Annexure* ***J.*** This is not an elimination factor, but important for the department to make a decision. 21. Bidders must submit their company profiles, list of available resources, plant and machinery and any other additional capacity with the bid. *Refer to Annexure G.* This is not an elimination factor, but important for the department to make a decision. 22. This BID will be awarded as a whole. All trades listed in the Bills of Quantities or Pricing schedule must be priced for (except provisional sums and allowances), failure to do so will result increase commercial risk of the bid and may lead to elimination or passing over of the bidder. 23. The bidder must also list all projects where there are pending litigations or litigations have been concluded. The form for this is also attached after Annexure J. 24. **Other Conditions of bid** 25. The following should be completed and signed     1. Details of Bids nearest office     2. Returnable Documents: Company Details     3. Returnable Documents: Company Composition     4. Declaration: Validity of Information Provided     5. SBD 1- Invitation to bid must be completed and signed 26. **STAGE 2: EVALUATION POINTS ON PRICE AND B-BBEE REGULATIONS OF 2017**   The **80/20 preference point system** shall be applied for the purposes of this bid as per the requirements of the *Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000)* and B-BBEE/ PPPFA Regulations *of 2017*   |  |  | | --- | --- | | **Criteria** | **Points** | | **POINTS ON PRICE** | **80** | | **B-BBEE** | **20** | | **TOTAL** | **100** |   **The 80/20 preference point system for acquisition of services, works or goods up to Rand value of R50 million:**  (a) The following formula must be used to calculate the points for price in respect of Bids (including price quotation) with a Rand value equal to, or above R 30 000 and up to Rand value of R 50 000 000 (all applicable taxes included):  The financial offer will be scored using the following formula:  A = (1 - (P - Pm))  Pm  The value of value of W1 is:  1) 90 where the financial value inclusive of VAT of all responsive Bids received have a value in excess of R50 000 000 or  2) 80 where the financial value inclusive of VAT of one or more responsive BID offers have a value that equals or is less than R 50 000 000. |
| 5.10.5 | The procedure for the evaluation of responsive tenders is **Method 3** (price , preference and Local content) |
| 5.10.6 | The quality criteria and maximum score in respect of each of the criteria are as follows: **N/A** |
| 5.10.7 | Each evaluation criteria will be assessed in terms of five indicators – **N/A** |
| 5.11 | The prompts for judgment and the associated scores used in the evaluation of quality shall be as follows: **N/A** |
| 5.11.1 | 1. Adhere to EPWP specifications |
| 5.12 | The number of paper copies of the signed contract to be provided by the employer is 1. |
| 5.12.1 | The additional conditions of BID are:   * Wherever a brand name is specified in this document (i.e. specifications, pricing schedule, bill of quantities or anywhere), the department requires an item similar/equivalent or better. |
| T.2.1 | List of returnable documents |
| 1 | **Documentation to demonstrate eligibility to have Bids evaluated I.e.** *List all documentation to demonstrate eligibility to have a submission evaluated.*   * Appropriate CIDB grading suitable for the works (as stated in 4.1). * The Attach a list of past projects (stating the name, amount, client name, project manager, duration, completion date) – reachable references. * Attach a Bank rating. ( not an eliminating factor but important for the Department to make a decision) |
| 2 | **Returnable Schedules required for BID evaluation purposes**  The Bidder must fully and appropriately complete and sign the following returnable schedules as relevant:   * Record of Addenda to BID Documents * Proposed amendments and qualifications * Compulsory Enterprise Questionnaire * SBD 1,4,6.1, 6.2and Compulsory Declarations forms * Sworn affidavit form * Form of Offer and Acceptance * Final Summary of Bills of Quantities or a complete Pricing Schedule |
| 3 | **Other documents required for BID evaluation purposes**  The Bidder must provide the following returnable documents:   * And original or certified copy of a valid B-BBEE Verification certificate from a verification agency accredited by SANAS and recognized as an Accredited B-BBEE Verification Agencies (see [www.sanas.co.za/directory/bbee\_default.php](http://www.sanas.co.za/directory/bbee_default.php)) if preference points are claimed in respect of Broad-Based Black Economic Empowerment. A Bidder which is an EME or QSE can submit a duly signed a valid original or certified copy of a Sworn Affidavit attested by a Commissioner of Oaths. In order to be valid, the sworn affidavit must clearly state the financial year end period or date for an entity Bidding as a joint venture, a valid consolidated B-BBEE Certificate meeting same requirements must be submitted with the bid. In case of EMEs/QSEs submitting separate Sworn Affidavits, the EME or QSE with the lowest B-BBEE contributor will be used for purposes of calculating points. Bidders are encouraged to either consolidate their B-BBEE point calculations or form joint ventures with partners which have the same level of B-BEE contribution or higher. Failure to comply with this, will automatically results in the non-awarding of points for B-BBEE or eliminated in phase 1. * A CSD Report for a contractor with valid and correct information. |
| 4 | **Returnable Schedules that will be used for BID evaluation purposes and be incorporated into the contract**  The Bidder must complete the following returnable documents:   * A duly completed form of Offer and Acceptance (and any revision of prices if there are any). |
| 5 | Only authorized signatories may sign the original and all copies of the BID offer where required.  In the case of a ONE‐PERSON CONCERN submitting a BID, this shall be clearly stated.  In the case of a **COMPANY** submitting a BID, include a copy of a **resolution by its board of directors** authorizing a director or other official of the company to sign the documents on behalf of the company.  In the case of a **CLOSE CORPORATION** submitting a BID, include a copy of a **resolution by its members** authorizing a member or other official of the corporation to sign the documents on each member’s behalf.    In the case of a **PARTNERSHIP** submitting a BID, **all the partners** shall sign the documents, unless one partner or a group of partners has been authorized to sign on behalf of each partner, in which case **proof of such authorization** shall be included in the BID.  In the case of a **JOINT VENTURE/CONSORTIUM** submitting a BID, include **a resolution of each company** of the joint venture together with a **resolution by its members** authorizing a member of the joint venture to sign the documents on behalf of the joint venture.  **Accept that failure to submit proof of authorization to sign the BID shall result in the BID offer being regarded as non‐responsive.** |
| 6 | **Information and data to be completed in all respects**  Accept that BID offers, which do not provide all the data or information requested completely and in the form required, may be regarded by the employer as nonresponsive. |
| 7 | **Canvassing and obtaining of additional information by Bidders**  The Bidder shall not make any attempt either directly or indirectly to canvass any of the Employer’s officials or the Employer’s agent in respect of his BID, after the opening of the Bids but prior to the Employer arriving at a decision thereon.  The Bidder shall not make any attempt to obtain particulars of any relevant information, other than that disclosed at the opening of Bids. |
| 8 | **Prohibitions on awards to persons in service of the state**  The Employer is prohibited to award a BID to a person ‐  a) who is in the service of the state; or   1. if that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; or 2. a person who is an advisor or consultant contracted with the Department or municipal entity.     **In the service of the state** means to be ‐  a) a member of:‐   * 1. any municipal council;   2. any provincial legislature; or   3. the National Assembly or the National Council of Provinces;  1. a member of the board of directors of any municipal entity; 2. an official of any Department or municipal entity; 3. an employee of any national or provincial department; 4. provincial public entity or constitutional institution within the meaning of the   Public Finance Management Act, 1999 (Act No.1 of 1999);   1. a member of the accounting authority of any national or provincial public entity; or 2. an employee of Parliament or a provincial legislature.   In order to give effect to the above, the questionnaire for the declaration of interests in the BID of persons in service of state in part T2 of this procurement document must be completed. |
| 9 | **Awards to close family members of persons in the service of the state**  Accept that the notes to the Employer’s annual financial statements must disclose particulars of any award of more than R2000 to a person who is a spouse, child or parent of a person in the service of the state (defined in clause 8 above), or has been in the service of the state in the previous twelve months, including ‐ a) the name of that person;   1. the capacity in which that person is in the service of the state; and 2. the amount of the award.   In order to give effect to the above, the questionnaire for the declaration of interests in the BID of persons in service of state in part T2 of this procurement document must be completed. |
| 10 | **Respond to requests from the Bidder**  The employer will respond to requests for clarification up to **5 (five) working days** before the BID closing time. |
| 11 | **Opening of BID submissions**  Bids will be opened immediately after the closing time for Bids |
| 12 | **Scoring quality / functionality:** N/A |
| 13 | **Cancellation and re‐invitation of Bids**  An organ of state may, prior to the award of the BID, cancel the BID if‐     1. due to changed circumstances, there is no longer a need for the services, works or goods requested; or 2. funds are no longer available to cover the total envisaged expenditure; or 3. no acceptable Bids are received. 4. BID validity period has expired. 5. Gross irregularities in the BID process and/or BID documents.     Where applicable, the decision to cancel the BID will be published in the CIDB website and in the BID Bulletin or the media in which the original BID invitation as advertised. |
| 14 | Dispute resolution mechanism will be done through the **Adjudication** route**.** |
| 15 | The department must when acting against the Bidder or person awarded the contract on a fraudulent basis, consider the provisions of Regulation 14:  The remedies provided for in Preferential Procurement Regulations 2017 do not prevent an institution from instituting remedies arising from any other prescripts or contract. |
| 16 | Where the employer terminates the contract due to default of the contractor in whole or in part, the employer may decide to: a) Refer the breach in contract to the **cidb** for investigation as a breach of the **cidb Code of Conduct** in terms of the **cidb Regulations**; or b) may impose a restriction penalty on the contractor in terms of Section 14 of the Preferential Procurement Regulations. The outcomes of such investigations in terms of both the cidb Regulations and the Preferential Procurement Regulations may prohibit the contractor from doing business with the public sector for a period not exceeding 10 years. |
| 17 | The duration of the contract shall be Twenty four **(24) months** from the commencement date and the penalties will be based on the NEC 3 ( Term Service Contract). |

**T2.1 List of Returnable Documents**

|  |
| --- |
| The Bidder must complete the following returnable documents:  1 Returnable **Schedules required for bid evaluation purposes**   * Compulsory enterprise questionnaire * Record of addenda issued (Only if addenda is issued) * Certificate of authority for joint ventures (Only where the BID/ quotation is submitted by a joint venture)   2 Other **documents required for bid evaluation purposes**   * Form of Offer and Acceptance * Final Summary and Bills of Quantities * SBD 1, 4, 6.1 and 6.2 * Certified copy of B-BBEE Status Level Verification certificate OR a valid original or certified copy of a Sworn Affidavit attested by a Commissioner of Oaths (**Annexure B)** * Project References – at least 1 (if applicable) * Record of projects: past   3 Returnable Schedules that will be incorporated into the contract   * Details of the Project Team and CV with Qualifications & Proof of Registration completed for each individual of proposed (where applicable) * Schedule of Plant and Equipment\*(where applicable) * Record of projects: current on bid (where applicable). * Sub contract agreement (where applicable |

**PART A**

SBD 1

INVITATION TO BID

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE** | | | | | | | | | | | | | | | |
| BID NUMBER: | SCMU5-22/23-0118 | | | CLOSING DATE: | | | | 11 OCTOBER 2022 | | | | CLOSING TIME: | | | 11:00 |
| DESCRIPTION | MECHANICAL TERM CONTRACT FOR GOVERNMENT BUILDINGS IN BHISHO AND KWT (MAINTENANCE OF AIR CONDITION AND REFRIGERATION FOR A PERIOD OF 24 MONTHS) | | | | | | | | | | | | | | |
| **BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT *(STREET ADDRESS)*** | | | | | | | | | | | | | | | |
| **DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE, INDEPENDENCE AVENUE,GROUND FLOOR,QHASANA BUILDING,BHISHO,5605** | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | |
| **BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO** | | | | | | | **TECHNICAL ENQUIRIES MAY BE DIRECTED TO:** | | | | | | | | |
| CONTACT PERSON | |  | | | | | CONTACT PERSON | | | | **Mr L. Sodinga** | | | | |
| TELEPHONE NUMBER | |  | | | | | TELEPHONE NUMBER | | | | **040 602 4197** | | | | |
| FACSIMILE NUMBER | |  | | | | | FACSIMILE NUMBER | | | | **N/A** | | | | |
| E-MAIL ADDRESS | | [supply.chain@ecdpw.gov.za](mailto:supply.chain@ecdpw.gov.za) | | | | | E-MAIL ADDRESS | | | | [**Lwandise.Sodinga@ecdpw.gov.za**](mailto:Lwandise.Sodinga@ecdpw.gov.za) | | | | |
| **SUPPLIER INFORMATION** | | | | | | | | | | | | | | | |
| NAME OF BIDDER | |  | | | | | | | | | | | | | |
| POSTAL ADDRESS | |  | | | | | | | | | | | | | |
| STREET ADDRESS | |  | | | | | | | | | | | | | |
| TELEPHONE NUMBER | | CODE | |  | | | | NUMBER | | | | | |  | |
| CELLPHONE NUMBER | |  | | | | | | | | | | | | | |
| FACSIMILE NUMBER | | CODE | |  | | | | NUMBER | | | | | |  | |
| E-MAIL ADDRESS | |  | | | | | | | | | | | | | |
| VAT REGISTRATION NUMBER | |  | | | | | | | | | | | | | |
| SUPPLIER COMPLIANCE STATUS | | TAX COMPLIANCE SYSTEM PIN: | | |  | | **OR** | | CENTRAL SUPPLIER DATABASE No: | | | | MAAA | | |
| B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE | | | TICK APPLICABLE BOX]  Yes  No | | | B-BBEE STATUS LEVEL SWORN AFFIDAVIT | | | | [TICK APPLICABLE BOX]  Yes  No | | | | | |
| ***[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]*** | | | | | | | | | | | | | | | |
| ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED? | | Yes    No  [IF YES ENCLOSE PROOF] | | | | | ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED? | | | | | | | Yes No  [IF YES, COMPLETE THE QUESTIONNAIRE BELOW ] | |
| **QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS** | | | | | | | | | | | | | | | |
| IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?  YES  NO  DOES THE ENTITY HAVE A BRANCH IN THE RSA?  YES  NO  DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?  YES  NO  DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?  YES  NO  IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?  YES  NO  **IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.** | | | | | | | | | | | | | | | |

PART B

TERMS AND CONDITIONS FOR BIDDING

|  |
| --- |
| 1. **BID SUBMISSION:** |
| * 1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.   2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**   3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.   4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).** |
| 1. **TAX COMPLIANCE REQUIREMENTS** |
| 1. BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS. 2. BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER’S PROFILE AND TAX STATUS. 3. APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE [WWW.SARS.GOV.ZA](http://www.sars.gov.za). 4. BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID. 5. IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER. 6. WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED. 7. NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE.” |

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID**.

SIGNATURE OF BIDDER: ……………………………………………

CAPACITY UNDER WHICH THIS BID IS SIGNED: ……………………………………………

(Proof of authority must be submitted e.g. company resolution)

DATE: …………………………………………...

Compulsory Enterprise Questionannare

A

**Compulsory Enterprise questionnaire**

|  |
| --- |
| The following particulars must be furnished. In the case of a joint venture, separate enterprise questionnaires in respect of each partner must be completed and submitted. |
| **Section 1: Name of enterprise: . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .** |
| **Section 2: VAT registration number, if any: . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .** |
| **Section 3: cidb registration number, if any: . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .** |
| **Section 4: Particulars of sole proprietors and partners in partnerships**   |  |  |  | | --- | --- | --- | | **Name\*** | **Identity number\*** | **Personal income tax number\*** | |  |  |  | |  |  |  | |  |  |  |   ***\**** *Complete only if sole proprietor or partnership and attach separate page if more than 3 partners* |
| **Section 5: Particulars of companies and close corporations**  Company registration number . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .  Close corporation number . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . Tax reference number . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . |
| **Section 6: The attached SBD 4 must be completed for each BID and be attached as a BID requirement.** |
| **Section 7: The attached SBD 6.1 must be completed for each BID and be attached as a requirement.** |
| The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise:   1. authorizes the Employer to obtain a tax clearance certificate from the South African Revenue Services that my / our tax matters are in order; 2. confirms that the neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of BID Defaulters established in terms of the Prevention and Combating of Corrupt Activities   Act of 2004; iii) confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;  iv) confirms that I / we are not associated, linked or involved with any other Bidding entities submitting BID offers and have no other relationship with any of the Bidders or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and  iv) confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct. |

|  |  |  |  |
| --- | --- | --- | --- |
| Signed |  | Date |  |
| Name |  | Position |  |

**SBD 4**

**BIDDER’S DISCLOSURE**

1. **PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

1. **Bidder’s declaration**

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest[[1]](#footnote-1) in the enterprise,

employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

|  |  |  |
| --- | --- | --- |
| **Full Name** | **Identity Number** | **Name of State institution** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

……………………………………………………………………………………

……………………………………………………………………………………

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

* + 1. If so, furnish particulars:

…………………………………………………………………………….

…………………………………………………………………………….

1. **DECLARATION**

I, the undersigned, (name)……………………………………………………………………. in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium[[2]](#footnote-2) will not be construed as collusive bidding.

3.4In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

* 1. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON ENHANCING COMPLIANCE, TRANSPARENCY AND ACCOUNTABILITY IN SUPPLY CHAIN MANAGEMENT SHOULD THIS DECLARATION PROVE TO BE FALSE.

……………………………… ..……………………………………………

Signature Date

……………………………… ………………………………………………

Position Name of bidder

**SBD 6.1**

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017**

This preference form must form part of all Bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

1. **GENERAL CONDITIONS**
   1. The following preference point systems are applicable to all Bids:

* the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
* the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

a) The value of this bid is estimated not to exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable; or

b) Either the 80/20 or 90/10 preference point system will be applicable to this BID (*delete*

*Whichever is not applicable for this BID*).

* 1. Points for this bid shall be awarded for:

1. Price; and
2. B-BBEE Status Level of Contributor.
   1. The maximum points for this bid are allocated as follows:

|  |  |
| --- | --- |
|  | **POINTS** |
| **PRICE** | 80 |
| **B-BBEE STATUS LEVEL OF CONTRIBUTOR** | 20 |
| **Total points for Price and B-BBEE must not exceed** | **100** |

* 1. Failure on the part of a Bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
  2. The purchaser reserves the right to require of a Bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

1. **DEFINITIONS**
2. **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
3. “**B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
4. **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
5. **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
6. **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
7. **“functionality”** means the ability of a Bidder to provide goods or services in accordance with specifications as set out in the BID documents.
8. **“prices”** includes all applicable taxes less all unconditional discounts;
9. **“proof of B-BBEE status level of contributor”** means:
10. B-BBEE Status level certificate issued by an authorized body or person;
11. A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
12. Any other requirement prescribed in terms of the B-BBEE Act;
13. **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
14. **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
15. **POINTS AWARDED FOR PRICE**
    1. **THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS**

A maximum of 80 or 90 points is allocated for price on the following basis:

**80/20 or 90/10**

**** or ****

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

Pmin = Price of lowest acceptable bid

1. **POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR**
   1. In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a Bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

|  |  |
| --- | --- |
| **B-BBEE Status Level of Contributor** | **Number of points**  **(80/20 system)** |
| 1 | 20 |
| 2 | 18 |
| 3 | 14 |
| 4 | 12 |
| 5 | 8 |
| 6 | 6 |
| 7 | 4 |
| 8 | 2 |
| Non-compliant contributor | 0 |

1. **BID DECLARATION**
   1. Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:
2. **B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1** 
   1. B-BBEE Status Level of Contributor: . = ………(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

1. **SUB-CONTRACTING**
   1. Will any portion of the contract be sub-contracted?

(***Tick applicable box***)

|  |  |  |  |
| --- | --- | --- | --- |
| YES |  | NO |  |

* + 1. If yes, indicate:

1. What percentage of the contract will be subcontracted............…………….…………%
2. The name of the sub-contractor…………………………………………………………..
3. The B-BBEE status level of the sub-contractor......................................……………..
4. Whether the sub-contractor is an EME or QSE

***(Tic***

***k applicable box***)

|  |  |  |  |
| --- | --- | --- | --- |
| YES |  | NO |  |

Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

|  |  |  |
| --- | --- | --- |
| **Designated Group: An EME or QSE which is at last 51% owned by:** | **EME**  **√** | **QSE**  **√** |
| Black people |  |  |
| Black people who are youth |  |  |
| Black people who are women |  |  |
| Black people with disabilities |  |  |
| Black people living in rural or underdeveloped areas or townships |  |  |
| Cooperative owned by black people |  |  |
| Black people who are military veterans |  |  |
| **OR** | | |
| Any EME |  |  |
| Any QSE |  |  |

1. **DECLARATION WITH REGARD TO COMPANY/FIRM**
   1. Name of company/firm:…………………………………………………………………………….
   2. VAT registration number:……………………………………….…………………………………
   3. Company registration number:…………….……………………….…………………………….
   4. TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium

One person business/sole propriety

Close corporation

Company

(Pty) Limited

[Tick applicable box]

* 1. DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

…………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

* 1. COMPANY CLASSIFICATION

Manufacturer

Supplier

Professional service provider

Other service providers, e.g. transporter, etc.

[*Tick applicable box*]

* 1. Total number of years the company/firm has been in business:………………………
  2. I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

1. The information furnished is true and correct;
2. The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
3. In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
4. If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
   1. disqualify the person from the bidding process;
   2. recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
   3. cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
   4. recommend that the Bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
   5. forward the matter for criminal prosecution.

……………………………………….

SIGNATURE(S) OF BIDERS(S)

DATE: …………………………………..

ADDRESS …………………………………..

…………………………………..

…………………………………..

WITNESSES

1. ……………………………………..
2. …………………………………….

## VALID ORIGINAL OR CERTIFIED COPY OF B-BBEE CERTIFICATE

**(IF APPLICABLE, ATTACH HERE)**

## SWORN AFFIDAVIT

**(IF APPLICABLE, CHOOSE THE CORRECT FORM AND COMPLETE)**

**NB: CHOOSE ONLY ONE i.e EME or QSE!!!!)**

**PLEASE NOTE:**

**Before completing the following sworn affidavit forms Please read Bid data.**

**SWORN AFFIDAVIT – B-BBEE EXEMPTED MICRO ENTERPRISE (EME) – CONTRACTORS**

I, the undersigned,

|  |  |
| --- | --- |
| **Full name & Surname** |  |
| **Identity number** |  |

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.

2. I am a Member / Director / Owner of the following enterprise and am duly authorised to act on its behalf:

|  |  |
| --- | --- |
| **Enterprise Name:** |  |
| **Trading Name (If**  **Applicable):** |  |
| **Registration Number:** |  |
| **Enterprise Physical**  **Address:** |  |
| **Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):** |  |
| **Nature of Business:** |  |
| **Definition of “Black**  **People”** | As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 “Black People” is a generic term which means Africans, Coloureds and Indians –  (a) Who are citizens of the Republic of South Africa by birth or descent;  or  (b) Who became citizens of the Republic of South Africa by naturalization-  i. Before 27 April 1994; or  ii. On or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that  date |

3. I hereby declare under Oath that:

 The Enterprise is % **Black Owned** as per Amended Code Series CSC000 of the

Revised Construction Sector Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as

Amended by Act No 46 of 2013,

 The Enterprise is % **Black Woman Owned** as per Amended Code Series CSC000 of the Revised Construction Sector Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,

 The Enterprise is % Black Designated Group Owned as per Amended Code Series CSC000 of the Revised Construction Sector Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,

 Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (DD/MM/YYYY), the annual Total Revenue was equal to/or less than R10,000,000.00 (ten Million Rands or less),

 Please confirm on the table below the B-BBEE level contributor, **by ticking the applicable box.**

|  |  |  |
| --- | --- | --- |
| 100% Black Owned | **Level One** (135% B-BBEE procurement recognition level) |  |
| At least 51% Black Owned but less than 100% black owned | **Level Two** (125% B-BBEE procurement recognition level) |  |
| At least 30% Black Owned but less than 51% black owned | **Level Four** (100% B-BBEE procurement recognition level) |  |
| Less than 30% Black Owned | **Level Five** (80% B-BBEE procurement recognition level) |  |

**NB: KEY NOTES FOR EMES (extract from Gazette** No. 41287)

* 3.6.2.4.1 An Exempted Micro Enterprise (EME) with a total annual revenue of less than R1.8 million in the case of BEPs and less than R3 million in the case of Contractors are :
  + A) Not subject to the discounting principle and therefore do not have to comply with the QSE Skills Development element, and
  + B) Not required to have an authorised B-BBEE verification certificate, and may present an affidavit or a certificate issued by the Companies and Intellectual Property Commission (CIPC), in respect of their ownership and annual turnover.
* Contractors and/Built Environment Professionals are encouraged to familiarize themselves with the Construction Sector Codes (CSC000) as issued through Government Gazette No. 41287, Board No. NOTICE 931 OF 2017.

Details are available on: [www.thedti.gov.za/economic\_empowernment/bee\_sector\_charters.jsp](http://www.thedti.gov.za/economic_empowernment/bee_sector_charters.jsp)

* An electronic copy can also be requested through DPW offices (Supply Chain Offices)

4. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.

5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Deponent Signature:

Date:

Commissioner of Oaths

Signature & stamp

**SWORN AFFIDAVIT – B-BBEE QUALIFYING SMALL ENTERPRISE (QSE) – CONTRACTORS**

I, the undersigned,

|  |  |
| --- | --- |
| **Full name & Surname** |  |
| **Identity number** |  |

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.

2. I am a Member / Director / Owner of the following enterprise and am duly authorised to act on its behalf:

|  |  |
| --- | --- |
| **Enterprise Name:** |  |
| **Trading Name (If**  **Applicable):** |  |
| **Registration Number:** |  |
| **Enterprise Physical**  **Address:** |  |
| **Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):** |  |
| **Nature of Business:** |  |
| **Definition of “Black**  **People”** | As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 “Black People” is a generic term which means Africans, Coloureds and Indians –  (a) Who are citizens of the Republic of South Africa by birth or descent;  or  (b) Who became citizens of the Republic of South Africa by naturalization-  i. Before 27 April 1994; or  ii. On or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that  date |

3. I hereby declare under Oath that:

 The Enterprise is % **Black Owned** as per Amended Code Series CSC000 of the

Revised Construction Sector Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as

Amended by Act No 46 of 2013,

 The Enterprise is % **Black Woman Owned** as per Amended Code Series CSC000 of the Revised Construction Sector Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,

 The Enterprise is % Black Designated Group Owned as per Amended Code Series CSC000 of the Revised Construction Sector Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,

 Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of \_\_\_\_\_\_\_\_\_\_\_\_\_\_(DD/MM/YYYY), the annual Total Revenue was between 10 million (ten Million Rands) and less than R50,000,000.00 (fifty Million Rands).

 Please confirm on the table below the B-BBEE level contributor, **by ticking the applicable box.**

|  |  |  |
| --- | --- | --- |
| 100% Black Owned | **Level One** (135% B-BBEE procurement recognition level) |  |
| At least 51% Black Owned but less than 100% black owned | **Level Two** (125% B-BBEE procurement recognition level) |  |

**NB: KEY NOTES FOR QSE (extract from Gazette** No. 41287)

* 5.6.3 A QSE that is at least 51% Black Owned or 100% Black Owned that does not comply with paragraph 3.6.2.3 above, will be discounted by one level from that level awarded in paragraphs 5.3.1 and 5.3.2 respectively.
* 5.3.4 Despite paragraphs 5.2, 5.3.1 and 5.3.2, an at least 51% Black Owned QSE’s B-BBEE Status Level and corresponding B-BBEE Recognition Level will be enhanced by one level if it achieves full points (excluding the bonus points) for the Skills Development element of the QSE Scorecard (paragraphs 1.1, 1.2 and 1.3 of Statement CSC603) or the Preferential Procurement and Supplier Development element of the QSE Scorecard (paragraphs 1.1, 1.2, 1.3 and 2.1 of CSC604).
* 5.3.5 For the avoidance of doubt, a Measured Entity that is measured in terms of the full QSE scorecard is not eligible for enhancement in terms of paragraph 5.3.4 above.
* Contractors and/Built Environment Professionals are encouraged to familiarize themselves with the Construction Sector Codes (CSC000) as issued through Government Gazette No. 41287, Board No. NOTICE 931 OF 2017.

Details are available on: [www.thedti.gov.za/economic\_empowernment/bee\_sector\_charters.jsp](http://www.thedti.gov.za/economic_empowernment/bee_sector_charters.jsp)

* An electronic copy can also be requested through DPW offices (Supply Chain Offices)

4. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.

5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Deponent Signature:

Date:

Commissioner of Oaths

Signature & stamp

**SBD 6.2**

**DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS**

This Standard Bidding Document (SBD) must form part of all Bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, Bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. **General Conditions**
   1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.
   2. Regulation 8.(2) prescribes that in the case of designated sectors, organs of state must advertise such Bids with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
   3. Where necessary, for Bids referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
   4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
   5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

LC = [1 - x / y] \* 100

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

**The SABS approved technical specification number SATS 1286:2011 is accessible on http:/www.thedti.gov.za/industrial development/ip.jsp at no cost.**

* 1. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;

1. **The stipulated minimum threshold(s) for local production and content (refer to Annexure A of SATS 1286:2011) for this bid is/are as follows:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Bills No.** | **Description of services, works or goods** | **Unit**  **(e.g. m2, m3, ton, etc)** | **Quantity** | **Stipulated minimum threshold %** |
|  |  |  |  |  |
| Bill 2 | High visibility overalls to SARTSM Chapter 13 Level 3 | - | 8 | 100% |
| Bill 2 | Protective foot wear | - | 8 | 100% |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

1. Does any portion of the goods or services offered?

have any imported content?

(***Tick applicable box***)

|  |  |  |  |
| --- | --- | --- | --- |
| YES |  | NO |  |

3..1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on [www.reservebank.co.za](http://www.reservebank.co.za)

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

|  |  |
| --- | --- |
| **Currency** | **Rates of exchange** |
| US Dollar |  |
| Pound Sterling |  |
| Euro |  |
| Yen |  |
| Other |  |

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

1. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

**LOCAL CONTENT DECLARATION**

**(REFER TO ANNEXURE B OF SATS 1286:2011)**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)**  **IN RESPECT OF BID NO.** .................................................................................  **ISSUED BY**: (Procurement Authority / Name of Institution): .........................................................................................................................  NB   1. The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the Bidder. 2. Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on [http://www.thdti.gov.za/industrial development/ip.jsp](http://www.thdti.gov.za/industrial%20development/ip.jsp). Bidders should first complete Declaration D. After completing Declaration D, Bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.**  Declarations D and E should be kept by the Bidders for verification purposes for a period of at least 5 years. The successful Bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.   I, the undersigned, …………………………….................................................... (full names),  do hereby declare, in my capacity as ……………………………………… ………..  of ...............................................................................................................(name of Bidder entity), the following:   1. The facts contained herein are within my own personal knowledge. 2. I have satisfied myself that: 3. the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and 4. The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:  |  |  | | --- | --- | | Bid price, excluding VAT (y) | R | | Imported content (x), as calculated in terms of SATS 1286:2011 | R | | Stipulated minimum threshold for local content (paragraph 3 above) |  | | Local content %, as calculated in terms of SATS 1286:2011 |  |   **If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.**  **The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.**   1. I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011. 2. I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).   **SIGNATURE: DATE: \_\_\_\_\_\_\_\_\_\_\_**  **WITNESS No. 1 DATE: \_\_\_\_\_\_\_\_\_\_\_**  **WITNESS No. 2 DATE: \_\_\_\_\_\_\_\_\_\_\_** |

**ANNEXURE C**

**SATS 1286.2011**

**Annex C**

**Local Content Declaration - Summary Schedule**

*(C1)*

*(C2)*

*(C3)*

*(C4)*

*(C5)*

**Tendering Entity name:**

*(C6)*

**Tender Exchange Rate:**

Pula

EU

GBP

*(C7)*

**Specified local content %**

100%

**Calculation of local content**

**Tender summary**

**Tender item no's**

**Tender price -**

**each**

**(excl VAT)**

**Exempted**

**imported**

**value**

**Tender**

**value**

**net of**

**exempted imported**

**content**

**Imported**

**value**

**Local value**

**Local**

**content %**

**(per item)**

**Unit of**

**measuremen**

**t**

**Tender**

**Qty**

**Total tender value**

**Total exempted**

**imported content**

**Total Imported**

**content**

*(C8)*

*(C10)*

*(C11)*

*(C12)*

*(C13)*

*(C14)*

*(C15)*

*(C16)*

*(C17)*

*(C18)*

*(C19)*

1

No

8

2

No

8

***(C23)***

**Total Imported content**

***(C24)***

**Total local content**

Date:

***(C25)***

**Average local content % of tender**

**Designated product(s): protective clothing**

**Note:**

**VAT to be excluded from all**

**calculations**

**Tender No.: SCMU5-22/23-0118**

**Tender description: Mechanical term contract for Government building- in Bhisho and KWT**

**Tender Authority: Department of Public Works**

Protective foot wear :

**List of items**

*(C9)*

High visibility overalls

**ANNEXURE D**

****

******

**ANNEXURE E**

*(E1)*

**Tender No.**

**SCMU5-22/23-0118**

*(E2)*

**Tender description: Mechanical term contract for government buildings**

*(E3)*

**Designated products: Pumps and Protective clothing**

*(E4)*

**Tender Authority: Department of Public Works & Infra**

*(E5)*

**Tendering Entity name:**

**Local Products**

**(Goods, Services**

**and Works)**

**Local suppliers**

**Value**

% of LC

*(E7)*

*(E8)*

*(E9)*

Total local products (Goods, Services and Works)

*(E10)*

**Manpower costs**

( Tenderer's manpower cost)

*(E11)*

**Factory overheads**

(Rental, depreciation & amortisation, utility costs, consumables etc.)

*(E12)*

**Administration overheads and mark-up**

(Marketing, insurance, financing, interest etc.)

*(E13)*

Total local content

**Signature of tenderer from Annex B**

Date:

**This total must correspond with Annex C -**

**C24**

**Description of items purchased**

Protective foot wear

High Visibility overalls

**Local Content Declaration - Supporting Schedule to Annex C**

*(E6)*

Note:

VAT to be excluded from all calculations

**EXEMPTION LETTER**

**PROCESS WHEN REQUESTING EXEMPTION LETTERS**

For exemption requests on designated products and the minimum threshold for local content cannot be met for various reasons, bidders must apply for exemption per tender. After checking with the industry, the **dti** will decide whether to grant an exemption or not.

**In the official request (signed letter), the following information should be included:**

* Procuring entity/government department/state owned company.
* Tender/bid number.

* Closing date.
* Item(s) for which the exemption is being requested for.
* Description of the goods, services or works for which the requested exemption item will be used for and the local content that can be met.
* Reason(s) for the request.
* Supporting letters from local manufacturers and suppliers.

**NB - Exemption letters are tender specific and applications are not transferrable**.

The turnaround time in response to exemption letters for all designated products is five working days with the exception of rail and boats/vessels which is seven working days.

Request for exemption letters are to be directed to:

**Dr Tebogo Makube**

**Chief Director**: Industrial Procurement

**Tel**: 012 394 3927

**E-mail**: [tmakube@thedti.gov.za](mailto:tmakube@thedti.gov.za).

The turnaround time in response to textile, clothing, leather and footwear exemption letters request is two working days and requests are to be directed to:

**Patricia Khumalo**

**Tel**: 012 394 1390

**E-mail**: [khumaloP@thedti.gov.za](mailto:khumaloP@thedti.gov.za)

**EXAMPLE**

**ANNEXURE C, D & E ON LOCAL CONTENT AND PRODUCTION**

**DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS**

SBD 6.2

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

**EXAMPLE ONLY**

1. **General Conditions**
   1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.
   2. Regulation 8.(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
   3. Where necessary, for tenders referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
   4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
   5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

LC = [1 - x / y] \* 100

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

**The SABS approved technical specification number SATS 1286:2011 is accessible on http:/www.thedti.gov.za/industrial development/ip.jsp at no cost.**

* 1. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;

1. **The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:**

**EXAMPLE ONLY**

**3**. Does any portion of the goods or services offered

have any imported content?

(***Tick applicable box***)

|  |  |  |  |
| --- | --- | --- | --- |
| YES | **X** | NO |  |

3..1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on [www.reservebank.co.za](http://www.reservebank.co.za)

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

|  |  |
| --- | --- |
| **Currency** | **Rates of exchange** |
| US Dollar | R14 / $1 |
| Pound Sterling | R19.50 / 1 pound |
| Euro | R14.10 / 1 Euro |
| Yen | R0.50/ 500Yens |
| Other |  |

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

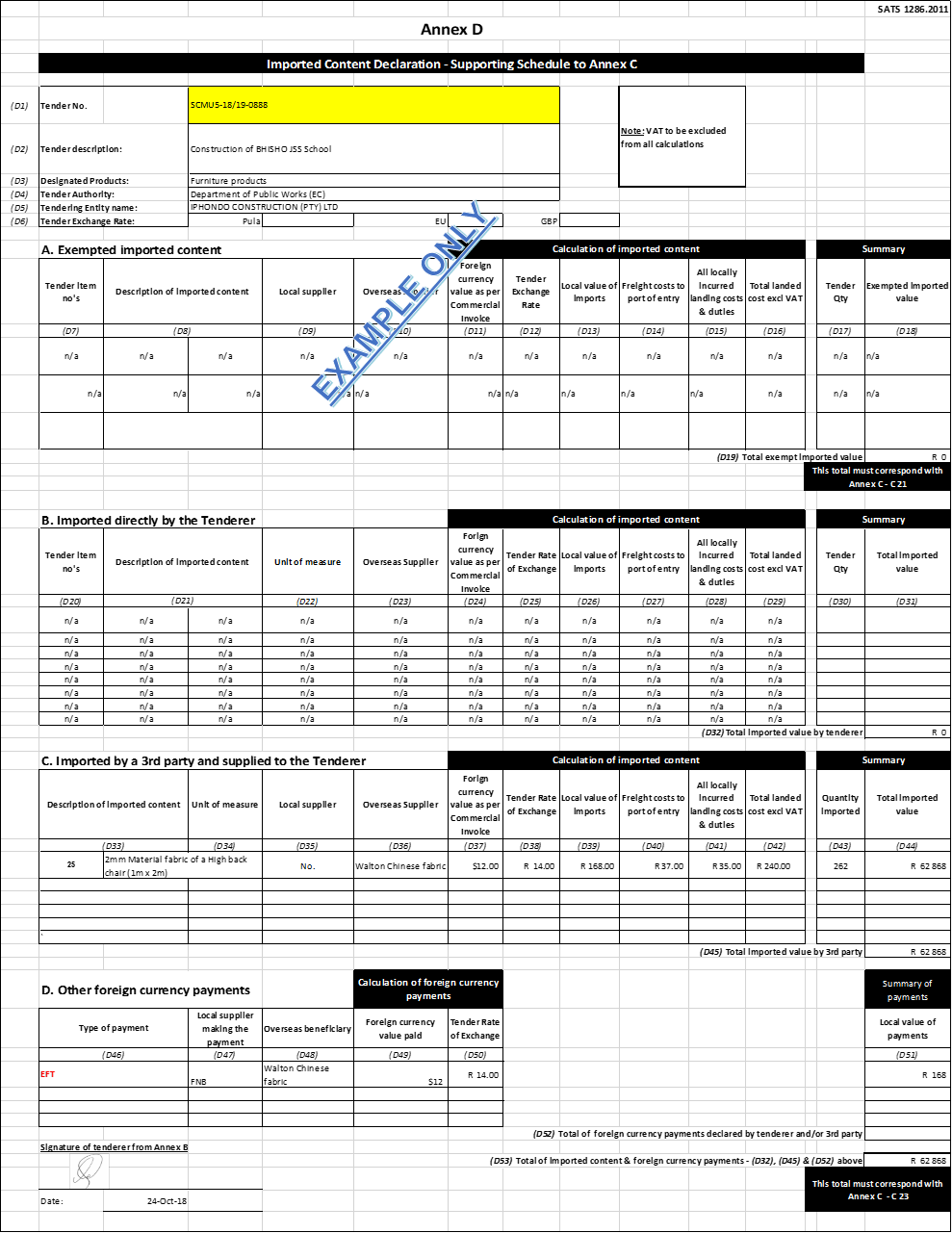
**4.** Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

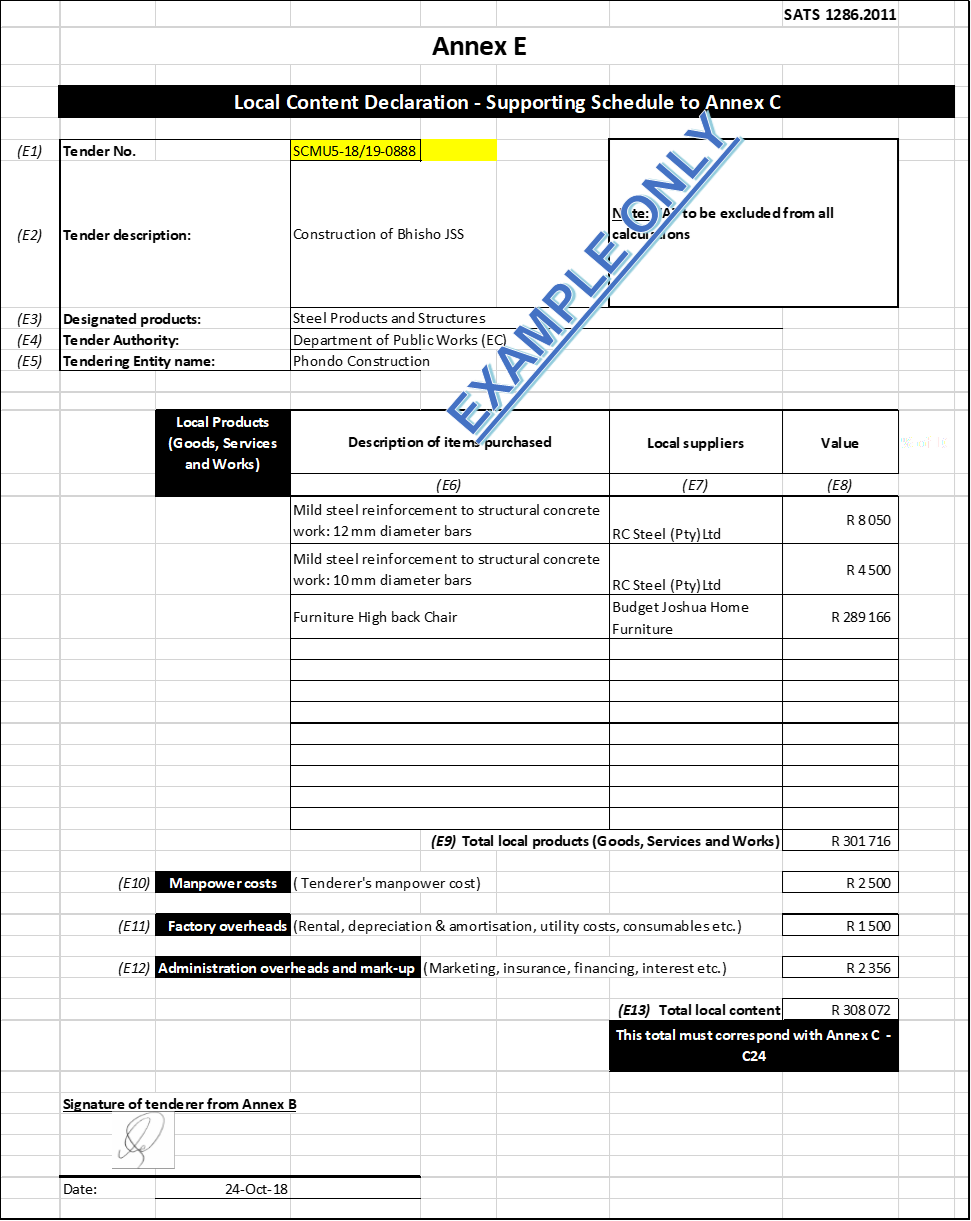
**LOCAL CONTENT DECLARATION**

**(REFER TO ANNEX B OF SATS 1286:2011)**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)**  **IN RESPECT OF BID NO.** SCMU5-18/19-0888...........................................................................  **ISSUED BY**: (Procurement Authority / Name of Institution):  DEPARTMENT OF PUBLIC WORKS...........................................................................................  NB   1. The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder. 2. Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on [http://www.thdti.gov.za/industrial development/ip.jsp](http://www.thdti.gov.za/industrial%20development/ip.jsp). Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.**  Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.   **EXAMPLE ONLY**  I, the undersigned, **MKHAYA PHONDO** (full names), do hereby declare, in my capacity as **DIRECTOR**…………………..of .....**PHONDO CONSTRUCTION**..............................................(name of bidder entity), the following:   1. The facts contained herein are within my own personal knowledge. 2. I have satisfied myself that: 3. the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and 4. The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:  |  |  | | --- | --- | | Bid price, excluding VAT (y) | R 370 940 | | Imported content (x), as calculated in terms of SATS 1286:2011 | R 62 868 | | Stipulated minimum threshold for local content (paragraph 3 above) | 100%+85% | | Local content %, as calculated in terms of SATS 1286:2011 | 83.05% |   **If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.**  **The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.**   1. I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.   **EXAMPLE ONLY**   1. I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).   **SIGNATURE:**  **DATE: 23 Oct 2018\_\_\_**  **WITNESS No. 1**  **DATE: 23 Oct 2018\_\_\_**  **WITNESS No. 2  DATE: 23 Oct 2018\_\_\_** |







## PROOF OF REGISTRATION ON THE NATIONAL TREASURY CENTRAL SUPPLIER DATABASE (CSD REPORT)

(ATTACH HERE)

## VALID CIDB CERTIFICATE OF A BIDDER

**(ATTACH HERE)**

**Annexure F**

*(normative)*

**FORM OF OFFER AND ACCEPTANCE**

|  |  |
| --- | --- |
| **Project title** | MECHANICAL TERM CONTRACT FOR GOVERMENT BUILDINGS IN BHISHO AND KWT (MAINTENANCE OF AIR CONDITION AND REFRIGERATION FOR A PERIOD OF 24 MONTHS) |
| **SCMU number** | SCMU5-22/23-0118 |

**OFFER**

The employer, identified in the acceptance signature block, has solicited offers to enter into a contract for the procurement of:

…………………………………………………………………………………………………….………………….

The Bidder, identified in the offer signature block, has examined the documents listed in the BID data and addenda thereto as listed in the returnable schedules, and by submitting this offer has accepted the conditions of BID.

By the representative of the Bidder, deemed to be duly authorized, signing this part of this form of offer and acceptance, the Bidder offers to perform all of the obligations and liabilities of the contractor under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the contract data.

**THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX IS**

………………………………………..………………..………………………………………..……..Rand (in words);

R ……………………………………………………………………………………..…..…….(in figures) (or other suitable wording)

This offer may be accepted by the employer by signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the Bidder before the end of the period of validity stated in the BID data, whereupon the Bidder becomes the party named as the contractor in the conditions of contract identified in the contract data.

Signature(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

BID’sName(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

AuthorizedPerson (Names\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address of the

Bidder: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Witnesses (Signatures):

1. \_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. \_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ACCEPTANCE**

By signing this part of this form of offer and acceptance, the employer identified below accepts the Bidder’s offer. In consideration thereof, the employer shall pay the contractor the amount due in accordance with the conditions of contract identified in the contract data. Acceptance of the Bidder’s offer shall form an agreement between the employer and the Bidder upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

The terms of the contract, are contained in:

Part C1 Agreements and contract data, (which includes this agreement)

Part C2 Pricing data

Part C3 Scope of work.

Part C4 Site information and drawings and documents or parts thereof, which may be incorporated by reference into the above listed Parts.

Deviations from and amendments to the documents listed in the BID data and any addenda thereto as listed in the returnable schedules as well as any changes to the terms of the offer agreed by the Bidder and the employer during this process of offer and acceptance, are contained in the schedule of deviations attached to and forming part of this form of offer and acceptance. No amendments to or deviations from said documents are valid unless contained in this schedule.

The Bidder shall within 3 weeks after receiving a completed copy of this agreement, including the schedule of deviations (if any), contact the employer’s agent (whose details are given in the contract data) to arrange the delivery of any securities, bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the contract data. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the Bidder receives one fully completed original copy of this document, including the schedule of deviations (if any). Unless the Bidder (now contractor**)** within five working days of the date of such receipt notifies the employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.1

Signature ……………………………………………………………………

Name ……………………………………………………………………

Capacity ……………………………………………………………………

**for the**

**Employer** ………………………………………………………………………

(Name and address of organization)

Name and signature

of witness ………………………………………….. Date …………………..

**Schedule of Deviations**

1 Subject \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Details

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2 Subject \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Details

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3 Subject \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Details

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*1As an alternative, the following wording may be used:*

*Notwithstanding anything contained herein, this agreement comes into effect two working days after the submission by the employer of one fully completed original copy of this document including the schedule of deviations (if any), to a courier-to-*

*counter delivery / counter-to-counter delivery / door-to-counter delivery /door-to-door delivery /courier service (delete that*

*which is not applicable), provided that the employer notifies the Bidder of the tracking number within 24 hours of such submission. Unless the Bidder (now contractor****)*** *within seven working days of the date of such submission notifies the*

*employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.*

**C**

**RECORD OF ADDENDA TO BID DOCUMENTS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PROJECT TITLE** | | MECHANICAL TERM CONTRACT FOR GOVERNMENT BUILDINGS IN BHISHO AND KWT (MAINTENANCE OF AIR CONDITION AND REFRIGERATION FOR A PERIOD OF 24 MONTHS) | | |
| **SCMU NUMBER** | | SCMU5-22/23-0118 | | |
| I / We confirm that the following communications received from the Department of Public Works before the submission of this BID offer, amending the BID documents, have been taken into account in this bid offer: (Attach additional pages if more space is required) | | | | |
| **Item** | **Date** | | **Title or Details** | **No. of Pages** |
| 1 |  | |  |  |
| 2 |  | |  |  |
| 3 |  | |  |  |
| 4 |  | |  |  |
| 5 |  | |  |  |
| 6 |  | |  |  |
| 7 |  | |  |  |
| 8 |  | |  |  |
| 9 |  | |  |  |
| 10 |  | |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Attach additional pages if more space is required. | | | |
| Signed |  | Date |  |
| Name |  | Position |  |
| Bidder |  | | |

**D**

**PROPOSED AMENDMENTS AND QUALIFICATIONS**

|  |  |
| --- | --- |
| The Bidder should record any deviations or qualifications he may wish to make to the BID documents in this Returnable Schedule. Alternatively, a Bidder may state such deviations and qualifications in a covering letter to his BID and reference such letter in this schedule.  The Bidder’s attention is drawn to clause 5.8 of SANS 10845-3 regarding the employer’s handling of material deviations and qualifications. | |
| **PROJECT TITLE** | MECHANICAL TERM CONTRACT FOR GOVERNMENT BUILDINGS IN BHISHO AND KWT (MAINTENANCE OF AIR CONDITION AND REFRIGERATION FOR A PERIOD OF 24 MONTHS) |
| **SCMU NUMBER** | SCMU5-22/23-0118 |

|  |  |  |
| --- | --- | --- |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| **Page** | **Clause /Item** | **Proposal** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **The undersigned, who warrants that she/ he is duly authorised to do so on behalf of the enterprise, confirms that the content of this schedule that presented by the Bidder are within my personal knowledge and are to the best of my knowledge both true and correct** | | |

|  |  |  |  |
| --- | --- | --- | --- |
| Signed |  | Date |  |
| Name |  | Position |  |
| *Enterprise name* |  | | |

**E**

**RESOLUTION FOR SIGNATORY**

**A: CERTIFICATE OF AUTHORITY FOR SIGNATORY**

Signatory for companies shall confirm their authority hereto by attaching a duly signed and dated copy of the relevant resolution of the board of directors to this form or on company letter head.

An example is given below:

“By resolution of the board of directors passed at a meeting held on

Mr/Ms , whose signature appears below, has been duly authorised to

sign all documents in connection with the BID for Contract No.

and any Contract which may arise there from on behalf of (Block Capitals)

SIGNED ON BEHALF OF THE COMPANY:

IN HIS/HER CAPACITY AS:

DATE:

SIGNATURE OF SIGNATORY:

**WITNESSES:**

|  |  |  |  |
| --- | --- | --- | --- |
| **DIRECTOR (NAMES)** |  | SIGNATURE |  |
| **DIRECTOR (NAMES)** |  | SIGNATURE |  |
| **DIRECTOR (NAMES)** |  | SIGNATURE |  |
| **DIRECTOR (NAMES)** |  | SIGNATURE |  |
| **DIRECTOR (NAMES)** |  | SIGNATURE |  |
| **DIRECTOR (NAMES)** |  | SIGNATURE |  |

If you cannot complete this form, attach a separate sheet (in a company letter head, project specific and signed by all directors):

**F**

**CERTIFICATE OF AUTHORITY FOR JOINT VENTURES** –**N/A**

|  |  |
| --- | --- |
| This Returnable Schedule is to be completed by joint ventures.  We, the undersigned, are submitting this BID offer in Joint Venture and hereby authorise Mr/Ms . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . ...., authorised signatory of the company . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .. , acting in the capacity of lead partner, to sign all documents in connection with the BID offer and any contract resulting from it on our behalf. | |
| **PROJECT TITLE** | MECHANICAL TERM CONTRACT FOR GOVERNMENT BUILDINGS IN BHISHO AND KWT (MAINTENANCE OF AIR CONDITION AND REFRIGERATION FOR A PERIOD OF 24 MONTHS) |
| **SCMU NUMBER** | SCMU5-22/23-0118 |

|  |  |  |
| --- | --- | --- |
| **NAME OF FIRM** | **ADDRESS** | **DULY AUTHORISED SIGNATORY** |
| Lead partner:  …………………………………  . |  | Signature. . ……….. . . . . . . . . . .  Name ………………………………....  Designation……………………………… |
| …………………………………  . |  | Signature. . ……….. . . . . . . . . . .  Name ………………………………....  Designation……………………………… |
| …………………………………  . |  | Signature. . ……….. . . . . . . . . . .  Name ………………………………....  Designation……………………………… |
| …………………………………  . |  | Signature. . ……….. . . . . . . . . . .  Name ………………………………....  Designation……………………………… |

**G**

**CAPACITY OF THE BIDDER**

|  |  |
| --- | --- |
| **PROJECT TITLE** | MECHANICAL TERM CONTRACT FOR GOVERNMENT BUILDINGS IN BHISHO AND KWT (MAINTENANCE OF AIR CONDITION AND REFRIGERATION FOR A PERIOD OF 24 MONTHS) |
| **SCMU NUMBER** | SCMU5-22/23-0118 |
| WORK CAPACITY: (The Bidder is requested to furnish the following capacity particulars and to attach additional pages if more space is required. (where applicable as per bid conditions)  *Artisans and Employees: (Artisans and Employees to be ,or are ,employed for this project )* | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Quantity / No. of Resources** | **Categories of Employee - Key Personnel (part of Business Enterprise)** | **Professional**  **Registration No.** | | **Date of Employment** |
|  | Site Agent |  | |  |
|  | Project Manager |  | |  |
|  | Foreman |  | |  |
|  | Quality Control & Safety Officer-Construction Supervisor |  | |  |
|  | Artisans |  | |  |
|  | Unskilled employees |  | |  |
|  | Others |  | |  |
| **The undersigned, who warrants that she/ he is duly authorised to do so on behalf of the enterprise, confirms that the content of this schedule that presented by the Bidder are within my personal knowledge and are to the best of my knowledge both true and correct.** | | | | |
| **Signed:** | ………………………………. | **Date** | ………………………………. | |
| **Name:** | ………………………………. | **Position** | ………………………………. | |
| **Enterprise**  **Name:**  ………………………………………………………………..………………………………. | | | | |

**H**

**RELEVANT PROJECT EXPERIENCE – COMPLETED PROJECTS**

Bidders must submit a description of at least one project successfully completed

The description of each project must include the following information:

1. Essential introductory information:
   1. Name of project.
   2. Name of client.
   3. Contact details of client.
   4. Contact details (including telephone numbers and email addresses) of currently contactable references.
   5. The period during which the project was performed, and also, if this is different, the period during which the Bidder’s team members were contracted.
   6. Cost of works and/or contract value (making it clear in broad terms what this cost/value purchased, and to what extent (if any) this cost/value was part of a larger project budget or programme budget).

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **NO.** | **NAME OF PROJECT.** | **NAME OF CLIENT.** | **CONTACT DETAILS OF CLIENT.** | **PROJECT VALUE** | **DATE COMPLETED** |
| **1** |  |  |  |  |  |
| **2** |  |  |  |  |  |
| **3** |  |  |  |  |  |
| ***If there are more projects, attach a separate page to address this issue (the above table is just for reference purposes).*** | | | | | |
| **The undersigned, who warrants that she/ he is duly authorised to do so on behalf of the enterprise, confirms that the content of this schedule that presented by the Bidder are within my personal knowledge and are to the best of my knowledge both true and correct.** | | | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| Signed…………………………….. |  | Date…………………………….. |  |
| Name…………………………………. |  | Position…………………………. |  |
| *Enterprise name……………………* | ………………………………………………………………………… | | |

**I**

**RELEVANT PROJECT EXPERIENCE – CURRENT PROJECTS IF APPLICABLE**

Bidders must submit description of at least one project under construction/ on hold/ just handed over/ towards completion (if they exist).

The description of each project must include the following information:

1. Essential introductory information:
   1. Name of project.
   2. Name of client.
   3. Contact details of client.
   4. Contact details (including telephone numbers and email addresses) of currently contactable references.
   5. The period during which the project was performed, and also, if this is different, the period during which the Bidder’s team members were contracted.
   6. Cost of works and/or contract value (making it clear in broad terms what this cost/value purchased, and to what extent (if any) this cost/value was part of a larger project budget or programme budget).

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **NO.** |  | | **NAME OF PROJECT.** | **NAME OF CLIENT.** | **CONTACT DETAILS OF CLIENT.** | **PROJECT VALUE** | **STAGE OF PROJECT** |
| **1** |  | |  |  |  |  |  |
| **2** |  | |  |  |  |  |  |
| **3** |  | |  |  |  |  |  |
|  | | ***Attach a separate page to address this issue (the above table is just for reference purposes).*** | | | | | |
| **The undersigned, who warrants that she/ he is duly authorised to do so on behalf of the enterprise, confirms that the content of this schedule that presented by the Bidder are within my personal knowledge and are to the best of my knowledge both true and correct.** | | | | | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| Signed |  | Date |  |
| Name |  | Position |  |
| *Enterprise name* |  | | |

**J**

**OTHER OFFERS SUBMITTED AT TIME OF THIS BID FOR WHICH RESULTS ARE PENDING (if they exist)**

*(Any other client's BID must also be included)*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **BID NO. / PROJECT NUMBER** | **PROJECT NAME** | **CLIENT NAME & CONTACT NO.** | **VALUE BIDDED IN RANDS** | **DATE SUBMITTED** | **CONTACT DETAILS (CLIENT)** |
| **1** |  |  |  |  |  |
| **2** |  |  |  |  |  |
| **3** |  |  |  |  |  |
| **4** |  |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Signed |  | Date |  |
| Name |  | Position |  |
| *Enterprise name* |  | | |

***If there are more projects, attach a separate page to address this issue (the above table is just for reference purposes).***

**SCHEDULE OF BIDDER'S LITIGATION HISTORY**

The Bidder shall list below details of any litigation with which the Bidder (including its directors, shareholders or other senior members in previous companies) has been involved with any organ of state or state department within the last ten years. The details must include the year, the litigating parties, the subject matter of the dispute, the value of any award or estimated award if the litigation is current and in whose favour the award, if any, was made.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **NO.** | **NAME OF CLIENT.** | **OTHER LITIGATING PARTY** | **BRIEF DETAILS OF DISPUTE** | **PROJECT VALUE** | **DATE RESOLVED OR STATUS OF LITIGATION** |
| **1** |  |  |  |  |  |
| **2** |  |  |  |  |  |
| **3** |  |  |  |  |  |
| **4** |  |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Signed |  | Date |  |
| Name |  | Position |  |
| *Bidder name* |  | | |

**Project Reference Forms - 1**

K

|  |  |
| --- | --- |
| **Project title:** | MECHANICAL TERM CONTRACT FOR GOVERNMENT BUILDINGS IN BHISHO AND KWT (MAINTENANCE OF AIR CONDITION AND REFRIGERATION FOR A PERIOD OF 24 MONTHS) |
| **Project Number:** | SCMU5-22/23-0118 |

**NOTE: This returnable document must be completed by the person who was the Engineer/Project Manager on a project of similar complexity that was completed successfully by the Bidder.**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name and surname) of

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (company name) declare

that I was the Project Manager on the following building construction project successfully

executed by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of Bidder):

Project name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project location: ­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Construction period: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Completion date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contract value: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

A. Please evaluate the performance of the Bidder on the abovementioned project, on which you were the principal agent, by inserting “Yes” in the relevant box below:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Key Performance Indicators** | **Very**  **Poor**  **1** | **Poor**  **2** | **Fair**  **3** | **Good**  **4** | **Excellent**  **5** | **Total** |
| 1. Project performance / time  management / programming |  |  |  |  |  |  |
| 2. Quality of workmanship |  |  |  |  |  |  |
| 3. Resources: Personnel |  |  |  |  |  |  |
| 4. Resources: Plant |  |  |  |  |  |  |
| 5. Financial management /  payment of subcontractors /  cash flow, etc |  |  |  |  |  |  |
| **TOTAL** | | | | | |  |

B. Would you consider / recommend this Bidder again:

|  |  |
| --- | --- |
| YES | NO |
|  |  |

C. Any other comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

D. My contact details are:

Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cellphone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Thus signed at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on this \_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COMPANY STAMP

Signature of principal agent

**NOTE:**

If reference cannot be verified due to the inability to get hold of the referee or failure on his/her part to respond to a written request to do so, that reference will not score any points. It is the responsibility of the Bidder to put referees who are reachable.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Bidder

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Bidder Date

**N BASELINE RISK ASSESSMENT**

|  |  |
| --- | --- |
| **PROJECT TITLE** | MECHANICAL TERM CONTRACT FOR GOVERNMENT BUILDINGS IN BHISHO AND KWT (MAINTENANCE OF AIR CONDITION AND REFRIGERATION FOR A PERIOD OF 24 MONTHS) |
| **SCMU NUMBER** | SCMU5-22/23-0118 |
| *PLEASE NOTE THAT THIS IS A BASELINE RISK ASSESSMENT AND NOT A DETAILED RISK ASSESSMENT OF ALL ANTICIPATED ACTIVITIES ON SITE* | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Activity** | **Risk to Safety** | **Risk to Health** | **Risk to Environmental** | **Risk to Public Safety** | **Control**  **Measures** |
| New Installation | Implementation of the approved risk assessment and employees | Electric Shock | N/A |  | PPE, Use of Scaffolding |
| Installation | Working on heights | Falling from Heights | N/A |  | PPE, Use of Scaffolding |
| Installation | Fire and explosion | Live lost and injuries | Smoke, Damage to property and environment | Dust inhalation | Use of PPE, guarding off site on work areas |
| Location, exposing& protection of the unknown existing services | Exposure to water, electrical, HVAC services | Long term breathing problems | Construction activities, vibration, dust | Air pollution | Use of PPE, guarding off site on work areas |

*You can list all activities on a separate page to address this issue (the above table is just for reference purposes). The contractor acknowledges and confirms that the above mentioned points will be observed when undertaking safety requirements.*

|  |  |  |  |
| --- | --- | --- | --- |
| Signed |  | Date |  |
| Name |  | Position |  |
| *Enterprise name* |  | | |

1. **EASTERN CAPE INFRASTRUCTURE INPUT MATERIAL**

|  |  |
| --- | --- |
| **PROJECT NAME** | MECHANICAL TERM CONTRACT FOR GOVERNMENT BUILDINGS IN BHISHO AND KWT (MAINTENANCE OF AIR CONDITION AND REFRIGERATION FOR A PERIOD OF 24 MONTHS) |
| **PROJECT DESCRIPTION (SCOPE)** | MAINTAIN, REPAIR AND INSTALL AIR CONDITION AND REFRIGERATION |
| **SCMU NUMBER** | SCMU5-22/23-0118 |
| **CONTRACTOR NAME:** |  |

1. Below is the list of building material which must be sourced from Eastern Cape based suppliers, manufacturers or accredited agents.
2. On monthly basis, the contractor will report the purchasing of any of this material.
3. The report will then be communicated to PT & OTP on quarterly basis or in whichever intervals, as prescribed by PT & OTP.
4. **BUILDING MATERIAL LISTS–** BUILDING RELATED STRUCTURES (NEW, REFURBISHMENTS & RENOVATIONS) IF APPLICABLE

|  |  |  |  |
| --- | --- | --- | --- |
| 1. **ITEM** | **BUILDING MATERIAL (TYPE)** | **QUANTITY** | **ESTIMATE AMOUNT (Rands)** |
| 1 | 7.5kw Chiller plant condensing pump motor | 1 |  |
| 2 | 600x600cm washable air filters | 60 |  |
| 3 | 24 Volt 11-pin relay | 1 |  |
| 4 | VRVIII Inverter electronic controller | 1 |  |
| 5 | R22 Gas/Kg | 1Kg |  |
| 6 | R410 Gas/Kg | 1Kg |  |
| **TOTAL** | | |  |

1. **CONFIRMATION**
2. I………………………………………………………………………………………(***Contractor name***) acknowledge and confirm the above mentioned material will be sourced in the Eastern Cape Province, from Eastern Cape based material suppliers and manufacturers.
3. I confirm that on monthly basis I will produce a proof of purchase of this material used or to be used, either in the form of delivery notes, tax invoices or any formal document which verifies that the material or goods were sourced from an Eastern Cape based supplier or manufacturer.

**------------------------------------- -------------------------- -------------------------**

***Representative of the Contractor (Name) Signature Date***

**PART C1.2 CONTRACT DATA**

**Tender No : SCMU5-22/23-0118**

|  |  |
| --- | --- |
| **Project title:** | **MECHANICAL TERM CONTRACT FOR GOVERNMENT BUILDINGS IN BHISHO AND KWT (MAINTENANCE OF AIR CONDITION AND REFRIGERATION FOR A PERIOD OF 24 MONTHS)** |
| **Tender No:** | SCMU5-22/23-0118 |

**Part 1– Data provided by the Employer**

|  |  |  |  |
| --- | --- | --- | --- |
| Clause | Statement |  | Data |
| 1. General | |  |  |
| The conditions of contract are the core clauses and the clauses for main Option: | | A | Priced contract with price list |
| dispute resolution Option | | W1 | Dispute resolution procedure |
| and secondary Options | | X1 | Price adjustment for inflation |
|  | | X13 | Performance Bond |
|  | | X17 | Low service damages |
|  | | X18 | Limitation of liability |
|  | | X19 | Task Order |
| of the NEC3 Term Service Contract (April 2013) | | X20 | Key Performance Indicators |

|  |  |  |  |
| --- | --- | --- | --- |
| 10.1 | The Employer is (name): |  | Eastern Cape Department of Public Works & Infra |
|  | Address |  | Department of Public Works and Infrastructure  3rd Floor. Office 3-46  Independence Avenue  Qhasana Building  5605 |
|  | Represented By:  Tel No.  Fax No. |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 10.1 |  | The Service Manager is (name): |  |  | |
|  |  | Address |  |  | |
|  | |  | | |  |
|  | | Tel | | |  |
|  | | e-mail | | |  |
|  | | The Service Manager is (name): | | |  |
| 11.2(2) | | The Affected Property is | | | Various Public works Facilities in the Eastern Cape  Bhisho and KWT |
| 11.2(13) | | The service is | | | Scheduled and Re-active Maintenance and new Installations of HVAC System |
| 11.2(14 | | The following matters will be included in Risk register | | | N/A |
| 11.2(15) | | The Service Information is in | | | The Contract Part 1: Service Information - Scope of Works. Works Information and all documents and drawings to which it makes reference. |
| 12.2 | | The law of the contract is the law of | | | the Republic of South Africa |
| 13.1 | | The language of this contract is | | | English |
| 13.2 | | The period for reply is | | | 7 days |

|  |
| --- |
| 2. The Contractor’s responsibility (If the optional statement for this section is not used, no  data will be required for this section) |
| 21.1 The Contractor submits a first Plan for 2 weeks of the Contract Date acceptance within |

|  |  |
| --- | --- |
| 3. Time |  |
| 30.1 The starting date is | at the Site Handover Meeting Date |
| 30.2 The service period is | 24 Months |

|  |  |
| --- | --- |
| 4. Testing and defects | Special testing may be requested by the Service Manager. |

|  |  |  |
| --- | --- | --- |
| 5. Payment | |  |
| 50.1 | The assessment interval is | Monthly |
| 51.1 | The currency of this contract is the | South African Rand |
| 51.2 | The period with which payments are made is | 30 Days after submission of a valid TAX Invoice to the  Employer |
| 51.4 | The interest rate is | (i) zero percent above the publicly quoted prime rate of interest (calculated on a 365-day year) charged by from time to time by the South African Reserve Bank (as certified, in the event of any dispute, by any manager of such bank, whose appointment it shall not be necessary to prove) for amounts due in Rands |

|  |
| --- |
| 6. Compensation Events (if the optional statement for this section is not used, no data will be required for this section |
| These are additional compensation N/A events |

|  |  |
| --- | --- |
| 7. Use of Equipment Plant and Materials | No data is required for this section of the conditions of contract. |

|  |  |  |
| --- | --- | --- |
| 8. Risks and Insurance | |  |
| 80.1 | These are additional Employer's risks | N/A |
| 83.1 | The Employer provides these insurances from the Insurance Table | N/A |
| 83.1 | The Employer provides these additional insurances | N/A |
| 83.1 | The minimum amount of cover for insurance against loss and damage caused by the Contractor to the Employer’s property is | R 5 000 000.00 |
| 83.1 | The insurance against loss of or damage to the works, Plant and Materials is to include cover for Plant and Materials provided by the Employer to an amount of | R 5 000 000.00 |
| 83.1 | The minimum amount of cover for insurance in respect of loss of or damage to property (except the Employer’s property, Plant and Materials and Equipment) and liability for bodily injury to or death of a person (not an employee of the Contractor) arising from or in connection with the Contractor’s Providing the Service for any one event is: | R 5 000 000.00 |
| 83.1 | The Minimum limit of indemnity for insurance in respect of death of or bodily injury to employees of the Contractor arising out of and in course of their employment in connection with this contract for any one event is: | As prescribed by the Compensation for Occupational  Injuries and Diseases Act No. 130 of 1993 and the Contractor’s common law liability for people falling outside the scope of the Act with a limit of Indemnity of not less that R 5 000 000.00 |

|  |  |
| --- | --- |
| 9. Termination | No data is required for this section of the conditions of contract. |

|  |  |
| --- | --- |
| 10. Data for main Option Clauses |  |
| A Priced Contract with Price List | Option A |
| 20.5 The Contractor prepares forecasts of the final  total of the Prices for the whole of the service at intervals of no longer than | 4 Weeks |

|  |  |  |
| --- | --- | --- |
| 11. Data for Option W1 | |  |
| W1.1 | The Adjudicator is (Name)  Address  Tel. No, Fax No.  Email | The person selected from the ICE-SA Division (or its successor body) of the South African Institution of Civil Engineering Panel of Adjudicators by the party intending to refer a dispute to him. (See www.icesa.org.za) |
| W1.2(3) | The Adjudicator nominating body is: | The Chairman of ICE-SA a joint Division of the South African Institution of Civil Engineering |
| W1.4(2) | The Tribunal is: | Arbitration |
| W1.4(5) | The Arbitration Procedure is | The latest edition of Rules for the Conduct of  Arbitrations published by the Association of Arbitrators (South Africa) or its successor body. |
|  | The place where arbitration is to be held is | South Africa |
|  | The person or organization who will choose an arbitrator  -If the Parties cannot agree a choice or  -If the procedure does not state who selects an arbitrator, is | The Chairman for the time being or his nominee of the Association of Arbitrators (South Africa) or its successor body. |

|  |  |  |
| --- | --- | --- |
| 12. Data for Secondary Option Clauses | | |
| X1 Price Adjustment for Inflation  X1.1 The base date for indices is Tender Closing Date    The proportions used to calculate the Price Adjustment Factor are:     |  |  |  |  | | --- | --- | --- | --- | | Proportion | Linked to Index for | Index prepared (Source) | by | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  | Non-  Adjustable\*\* |  |  | | 100% |  |  |  |   Note: Requirements for CPA/Price  inflation is that Prices must be Fixed and Firm for the First 12 months of the contract and only subject to escalation thereafter. A minimum of 10% of the contract price / prices is not adjustable throughout the life of the contract | | |
| X13 Performance Bond  X13.1 The Contractor gives the Employer a The Tenderer must provide a Performance Bond in the performance bond  form of a Fixed Performance Guarantee by means of a Bank Guarantee, or from an Insurer approved by the | | |
|  |  | Service Manager, in the amount of 2.5% of the Awarded Contract Value, once the Contract has been awarded to him. This Bond must be given to the  Employer with in four (4) weeks of the Contract Date. |
| X17 | Low Service Damages |  |
| X17.1 | The service level table is in | As per Demerit Table in Contact Data – Annexure CD1 |
| X18 | Limitation of Liability |  |
| X18.1 | The Contractor’s liability to the Employer for indirect or consequential loss is limited to | R0.0 (zero Rand) |
| X18.2 | For any one event, the Contractor’s liability to the Employer for loss of or damage to the Employer’s property is limited to | R2 500 000.00 |
| X18.3 | The Contractor’s liability for Defects due to his design of an item of Equipment is limited to | The greater of   * the total of the Prices at the Contract Date And * R2 500 000 |
| X18.4 | The Contractor’s liability to the Employer for all matters arising under or in connection with this contract, other than the excluded matters, is limited to | N/A |
| X18.5 | The end of liability date is | 3 Months after the end of the Service Period. |
| X19 | Task Order  The Contractor submits a Task Order programme to the Service Manager within | Authorization to commence with any Task will be done by Task Order. This Task Order will be issued to the Contractor by the Service Manager.  Maintenance Turn- around times are stated in the Works Instructions under specification clause GM7. |
| X20 | Key Performance Indicators | Key performance Indicators will be used to monitor Contractor performance on a monthly basis |

* **Part Two – Data provided by the *Contractor***

|  |  |  |  |
| --- | --- | --- | --- |
| Clause | | Statement | Data |
| 10.1 The Contractor is (Name):  Address:  Tel No.  Fax No. | | |  |
| 11.2(8) The Direct Fee Percentage is | | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_% |
| The Subcontracted Fee Percentage Is | | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_% |
| 11.2(14) The following matters will be included in the Risk Register | | |  |
| 11.2(15) The Service Information for the Contractor’s plan is in: | | |  |
| 21.1 The plan identified in the Contract Data is contained in: | | |  |
| 24.1 The Key Persons are:  Name :  Job :  Responsibilities :  Qualifications :  Experience | | |  |
| Name :  Job :  Responsibilities :  Qualifications :  Experience | | |  |
|  | | | CV’s and further key person’s data are in \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| A Priced Contract with Price List | | |  |
| 11.2(12) The price list is in | | |  |
| 11.2(19) The tendered total of the Prices is | | |  |
| X1 | Price adjustment for inflation | | |
| X1.1 | |  |  |  | | --- | --- | --- | | Proportion | Linked to Index for | Index prepared by (Source) | |  |  |  | |  |  |  | |  |  |  | |  | Non-Adjustable\*\* |  | | 100% |  |  | | | |

**Annexure CD1 – Demerit Table and Penalty Calculation System**

|  |  |
| --- | --- |
| Project title: | MECHANICAL TERM CONTRACT FOR GOVERNMENT BUILDINGS IN BHISHO AND KWT (MAINTENANCE OF AIR CONDITION AND REFRIGERATION FOR A PERIOD OF 24 MONTHS) |
| Bid No: | SCMU5-22/23-0118 |

Attach document here

**ANNEXURE CD1: DEMERIT TABLE AND PENALTY CALCULATION SYSTEM**

If the Contractor fails to remedy any sub-standard work within the time frame stipulated by the Service Manager, the conditions as per GM 3.1 will apply.

The contractor will incur demerit points for specific measurable poor performance incidents which can lead to the early termination of the Contract as described below.

|  |  |
| --- | --- |
| DESCRIPTION | DEMERIT POINT |
| Failure to submit the Functional Condition Assessment Report by the due date | 1 point/ week that the report is late |
| Exceeding the maximum allowable response and resolve time for a P1 Breakdown | 3 points/ incident |
| Exceeding the maximum allowable response and resolve time for a P2 Breakdown | 2 points/ incident |
| Exceeding the maximum allowable response and resolve time for a P3 or P4 Breakdown | 1 point/ incident |
| Not meeting the Planned Maintenance Performance KPI | 1 point/ incident |
| Not meeting the Rework Rate KPI | 1 point/ incident |
| Not meeting the Contractor Contactability KPI | 1 point/ incident |

The demerit points will accumulate and trigger the following actions:

|  |  |
| --- | --- |
| ACCUMULATED DEMERIT POINTS | ACTION |
| 6 | Service Manager to discuss Contractor’s performance deviation and agree on improvement measures. If improvement measures are successful and the Contractor has been consistently meeting the required KPI targets for the following two months, the demerit points can be cancelled by the Service Manager. |

|  |  |
| --- | --- |
| 12 | Service Manager to issue notice that Contractor is in Breach of Contract and that Contract Can be terminated if the Contractor does not improve his performance in line with the agreed improvement measures. |
| 15 | Service Manager to Terminate Contract as per Clause 9 of the NEC3 Term Service Contract. |

Poor performance by the Contractor due to late payments by the Employer will not incur demerit points.

Financial penalties, as per the requirements of Secondary Options Clause X17, will be applied on the effected payments at 1% penalty per demerit point by the Service Manager, in the month that the demerit points are allocated to the Contractor.

**Annexure CD2 – Key Performance Indicator Listing**

|  |  |
| --- | --- |
| Project title: | MECHANICAL TERM CONTRACT FOR GOVERNMENT BUILDINGS IN BHISHO AND KWT (MAINTENANCE OF AIR CONDITION AND REFRIGERATION FOR A PERIOD OF 24 MONTHS) |
| Bid No: | SCMU5-22/23-0118 |

**ANNEXURE CD2: KEY PERFORMANCE INDICATOR LISTING**

The following Key Performance Indicators (KPI’s) will be applicable to this Contract and must be monthly updated and reported on by the Service Manager:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| KPI Name |  | KPI Equation |  | Frequency | Target |
| Emergency Job Rate | = | Total Number of Emergency Jobs Done | X 100% | Monthly | <10% |
| Total Number of Jobs Done |
| Planned Maintenance  Performance | = | Total Number of Scheduled Planned Maintenance Jobs Completed | X 100% | Monthly | 100% |
| Total Number of Planned Maintenance Jobs Scheduled |
| Cost Estimation Accuracy | = | Total Actual Cost of Work | X 100% | Monthly | 100% |
| Total Estimated Cost Of Work |
| Response Performance | = | Number of Service Calls Completed within Targeted Response Time | X 100% | Monthly | 100% |
| Total Number of Service Calls |
| Rework Rate | = | Number of Jobs Requiring Rework | X 100% | Monthly | 0% |
| Total Number of Jobs Done |
| SHEQ | = | Number of SHEQ Incidents Involving the Contractor |  | Monthly | 0 |
| Contractor Contactability | = | Number of Times that Contractor was not Contactable by the Call Centre |  | Monthly | 0 |

The Service Manager must also ensure that the following items are routinely inspected and reported on by the Site Representative for each Health Facility:

1. Compliance with general maintenance requirements as specified in the Service Information.

1. Manner in which preventative and corrective maintenance is carried out.

1. Manner in which the Maintenance Control Plan is implemented and updated.

1. Manner in which Task Orders received from the Service Manager is dealt with.

1. Manner in which records are kept as required by the Service Information as well as the Occupational Health and Safety Act, Act No 85 of 1993 as amended.

1. Quality of services carried out for the month prior to the inspection.

**Note:** The aim of the above inspection is to determine that all the requirements of the specification have been complied with. Should the Service Manager believe that one or more maintenance items referred to above, have been neglected or totally ignored by the Contractor he may decide to implement demerit points as penalty as per X17 for each type of non-compliance found during the inspection.

SCOPE OF WORK (TERMS OF REFERENCE)

All prospective tenderers are to note that installation air-conditioning equipment that has to conform to the standards.

All traders damaged whether by fault of the lift or while installation or removal the air condition will be the responsibility of the successful tenderer to make good to match exiting trades.

The contractor shall undertake the new installation of air condition services as detailed below and in accordance with all the relevant specification.

The installation work shall be executed in accordance with all the relevant codes of practices, statutory regulation, standard, regulation, municipal laws and by-laws and manufacturer’s specifications and codes of practice

Air Conditioning

Scheduled and re-active Maintenance and new Installations of HVAC System

The Contractor shall supply and install the new air-condition that need to be replaced and remove the old ones. Service the existing plant.

Redundant Equipment

All defective air-condition that been replaced are to be considered redundant and are to be removed from the site by contractor and handed to Public Works

All the work carried out under the contract will be measured as executed, and priced at the rates contained therein, or based on, the priced schedule of quantities. The individually priced items in the schedule will be adjusted on merit on a basis to be agreed prior to the signing of the contract if required

1.1 EMPLOYERS OBJECTIVES

To install air condition system in order for the building to perform efficiently

1.2 OVERVIEW OF THE WORKS

Mechanical term contract for prestige buildings in Bhisho and KWT (maintenance of air condition and refrigeration for a period of 24 months)

1.3 EXTENT OF THE WORKS

The installation of air condition to be performed and executed shall include, but not be limited to, all the items listed in the schedules below under each heading. These action and findings shall be logged and be reported to the department for assessment as to be carried out under provisional funding.

1.4 LOCATION OF THE WORKS

Bhisho and King Williams Town in the following buildings (Tyamzashe, Phalo House, Pick and Pay, Chungwa House, Dukumbana, Qhasana, ECDC, Old safety, New Disaster, Old Disaster, Albertina Sisulu)

1.5 TEMPORARY WORKS

All temporary work to comply with the Occupational Health and Safety Act (Act 85 of 1993) and its regulations

**DRAWING: N/A**

**Bills of Quantities**

**SCHEDULE OF RATES FOR AIR CONDITIONING, REFRIDGERATION AND MAINTENANCE:** **Qhasana Building, Treasury Building, Local Government Building, Old Office of the Premier(ECDC) Building, Dukumbana Building, Safety and Liaison Building and New Disaster**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |
| **BILL NO 1 PRELIMINARIES AND GENERAL** | | | | | |
|  | **DESCRIPTION** | **UNIT** | **QTY** | **RATE** | **AMOUNT** |
| **1** | **SCHEDULE 1 : PRELIMINARY &**  **GENERAL** |  |  |  |  |
| **1.1.0** |  |  |  |  |
| **1.1.1** | FIXED-CHARGE ITEMS |  |  |  |  |
|  |  |  |  |  |  |
|  | Contractual Requirements | Sum |  |  |  |
|  |  |  |  |  |  |
|  | Appoint DAIKIN/ LG agent to conduct daignostic assessment | Sum |  |  |  |
|  | Remove Contractor's site establishment on completion or interim de-establishment (only on written instruction of Project Manager) | Sum |  |  |  |
| **1.2.0** | TIME-RELATED ITEMS |  |  |  |  |
| **1.2.1** | Contractual Requirements | Month | 24 |  |  |
|  | Operate and maintain facilities on Site | Month | 24 |  |  |
| **1.2.2** | Facilities for Contractor for duration of construction |  |  |  |  |
|  | a) Offices and storage sheds | Month | 24 |  |  |
|  | b) Workshops | Month | 24 |  |  |
|  | c) Living Accommodation | Month | 24 |  |  |
|  | e) Tools and equipment | Month | 24 |  |  |
|  | f) Water Supplies, electric power and |  |  |  |  |
| **1.2.3** | Supervision | Month | 24 |  |  |
| **1.2.4** | Company and head office overhead |  |  |  |  |
|  | costs | Month | 24 |  |  |
| **SUB TOTAL 1 (Carry to final summary)** | | | | |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **BILL NO 2 HEALTH AND SAFETY** | | | | | |
| **ITEM NO** | **DESCRIPTION** | **UNIT** | **QTY** | **RATE** | **AMOUNT** |
| **2,1** | Preparation of the Contractor's site specific Health and Safety Plan | Lump sum | 1 |  |  |
| **2,2** | Principal Contractor's initial obligation in respect of the Occupational Health and Safety Act and Construction Regulations | Lump sum | 1 |  |  |
| **2,3** | Principal Contractor's time related obligations in respect of the Occupational Health and Safety Act and Construction Regulations | month | 24 |  |  |
| **2,4** | Provision of Personal Proctective Equipment(PPE) |  |  |  |  |
|  | (a) Reflective vests | No | 10 |  |  |
|  | (b) Hard hats | No | 4 |  |  |
|  | ( c ) Protective foot wear | Pairs | 8 |  |  |
|  | (d) Earplugs | No | 20 |  |  |
|  | ( e) Dust masks | No | 20 |  |  |
|  | ( f) Gloves | Pairs | 12 |  |  |
|  | ( g) High visibilty overalls to SARTSM Chapter 13 Level 3 | No | 8 |  |  |
|  | ( h) Ear Defenders SABS approved | No | 10 |  |  |
| **2,10** | Payment for H&S representatives at meetings | Hour | 10 |  |  |
|  |  |  |  | **SUB TOTAL 2 (Carry to Final Summary)** |  |
|  |  |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SCHEDULE OF RATES FOR AIR CONDITIONING, REFRIDGERATION AND MAINTENANCE:** | | | | | |
| **3. NEW UNITS: Labour, transportation and all accessories needed to be included in the schedule of rates for all new air condition installations** | | | | | |
|  | **CAPACITY** | **TYPE** | **QTY** | **RATE** | **AMOUNT** |
| **3,1** | 9 000 btu R410A | M / Wall Split | 5 |  |  |
| **3,2** | 12 000 btu R410A | M / Wall Split | 20 |  |  |
| **3,3** | 15 000 btu R410A reverse cycle | Console units | 25 |  |  |
| **3,4** | 18000btu R410A | M / Wall Split | 8 |  |  |
| **3,5** | 22000btu R410A | M / Wall Split | 2 |  |  |
| **3,6** | 36000btu R410A | M / Wall Split | 2 |  |  |
| **3,7** | 43000btu R410A | M / Wall Split | 2 |  |  |
| **3,8** | 48000btu 14kw R410A inverter | Cassette | 2 |  |  |
| **3,9** | 36000btu 11kw R410A inverter | Under ceiling | 2 |  |  |
| **3,10** | 48000btu 14kw R410A inverter | Under ceiling | 2 |  |  |
| **SUB TOTAL 3 (Carry to final summary)** | | | | |  |

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| **4. Service the following units including all accessories** | | | | | | | | | |  | |
|  | **Description** | | | **Type** | | **QTY** | | **RATE** | | **AMOUNT** | |
| **4.1** | Carry out services to console, curtain wall, split type unit, under ceiling and cassettes from 9000 to 60000 including chemical coil cleaner | | | each | | 500 | |  | |  | |
| **4.2** | VRV III/ IV- cassettes | | | each | | 20 | |  | |  | |
|  |  | | | **SUB TOTAL 4 (Carry to final summary)** | | | | | |  | |
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| **5. MAJOR SERVICE ON THE FOLLOWING BUILDINGS PLANT AND EQUIPMENT:(LABOUR AND SUNDRIES)** | | | | | | | | | | | |
|  | **ROOM NAME** | | | **CAPACITY** | | **TYPE** | | **QTY** | |  | |
| **Pick and Pay Building** | | | | | |  | |  | |  | |
| **5.1** | **First Floor Plant Room** | | | 160kW Cooling | | Aircooled Package Unit HPI TRP160 | | 1 | |  | |
| **5.2** | **Roof Top Unit** | | | 120kW Cooling | | Aircooled Package Unit HPI TRP120 | | 1 | |  | |
| **5.3** | **Condensor Ventilation Fans** | | | 7.5kW(x2) | | Axial Encased Fans | | 2 | |  | |
| **5.4** | **Smoke Extract Fans** | | | 7.5kW(x2) | | Axial Encased Fans | | 2 | |  | |
| **5.5** | **Electrical Control Panel** | | |  | | Electrical | | 3 | |  | |
| **5.6** | **Remote Controls and Sensors** | | |  | | Johnson Controls | | 2 | |  | |
| **5.7** | **Local Controls Johnson Controls/ Digital** | | |  | | Johnson Controls | | 1 | |  | |
| **MAJOR SERVICE ON THE FOLLOWING BUILDINGS PLANT AND EQUIPMENT:(LABOUR AND SUNDRIES)** | | | | | | | | | | | |
| **Phalo House** | | | | | | | | | | | |
| **5.8** | **Ducted System 1** | | | AHU 1-44kW | | Daikin FDY 15KAY1 | | 1 | |  | |
| **5.9** | **Ducted System 2** | | | AHU2-54kW | | Daikin FDY20KAY1 | | 1 | |  | |
|  |  | | |  | |  | | | |  | |
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|  |  | | |  | | **TOTAL ( Carry to final summary)** | | | |  | |
| **6. MISCELLANEOUS ITEMS:** | | | | | | | | | | |
| **Supply and install following items when necessary** | | | | | | | | | | |
| **NO** | | **ITEM** | **UNIT** | | **QTY** | | **RATE** | | **AMOUNT** | |
| **6.1** | | Supply and install Daikin VRV III fan motor | **each** | | **4** | |  | |  | |
| **6.2** | | Supply and install Daikin VRV IV fan motor | **each** | | **4** | |  | |  | |
| **6.3** | | Repairs to water leaks on console, window and split type units up to 60 000 BTU | each | | 20 | |  | |  | |
| **6.4** | | Replacement of Defy 13000btu console wall unit electronic controllers | each | | 20 | |  | |  | |
| **6.5** | | Replacement of York 15000btu electronic controllers | each | | 10 | |  | |  | |
| **6.6** | | Replacement of TC L 12 000 to 24 000 btu unit electronic controllers | each | | 10 | |  | |  | |
| **6.7** | | Replacement of electronic controllers for under ceiling and cassette units from 24 000 to 48 000 btu units | each | | 10 | |  | |  | |
| **6.10** | | Replacement of VRV IV inverter pc board | each | | 3 | |  | |  | |
| **6.11** | | Replacement of VRV III inverter pc board | each | | 4 | |  | |  | |
| **6.12** | | Vibration eliminator 1 1/8" | each | | 16 | |  | |  | |
| **6.13** | | Replacement of indoor pc board for Daikin VRV IV | each | | 4 | |  | |  | |
| **Total (Carry to the next page)** | | | | | | | | |  | |

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| **6. MISCELLANEOUS ITEMS: CONTINUED…….** | | |  |  |  |
| **6.14** | Replacement of indoor pc board for Alliance, TLC, daikin, LG, | each | 10 |  |  |
| **6.15** | Replacement of indoor pc board for Daikin VRV III | each | 20 |  |  |
| **6.16** | Replacement of condensate pumps for mid wall split, under ceiling and cassette units | each | 20 |  |  |
| **6.18** | R 22 | per 13.6 kg container | 20 |  |  |
| **6.19** | R410A | per 13.6 kg container | 20 |  |  |
| **6.20** | 25 X 50 X 1.6mm Galvanized Bonox mesh per meter | per meter | 10 |  |  |
| **6.22** | P 2000 trunking per meter | per meter | 30 |  |  |
| **6.27** | Replacement of 600x600cm washable air filters | each | 30 |  |  |
| **6.28** | Replacement of V Belts no 2240 | match set of 3 | 6 |  |  |
| **6.29** | AC Wall Brackets 650mm | each | 10 |  |  |
| **6.30** | Replacement of 24volt relays | each | 1 |  |  |
| **6.31** | Replacement of 220 volt relays | each | 1 |  |  |
| **6.32** | Penlight AAA batteries | each | 150 |  |  |
| **6.33** | Universal remote for mid wall split type units | each | 20 |  |  |
| **6.34** | Trunking 60 x 80mm x 2m lengths (white) | each | 200 |  |  |
| **6.35** | Trunking 60 x 80mm outer bends (White) | each | 200 |  |  |
| **6.36** | Trunking endcap (White) | each | 100 |  |  |
| **6.37** | 20mm Conduit (white) 4m | each | 100 |  |  |
| **6.38** | 20mm Bends | each | 100 |  |  |
| **6.39** | 60 mf Capacitors | each | 20 |  |  |
| **6.40** | 50 mf Capacitors | each | 50 |  |  |
| **6.41** | 30 mf Capacitors | each | 50 |  |  |
| **Total (Carry to the next page)** | | | | |  |

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| **6. MISCELLANEOUS ITEMS: CONTINUED…….** | | | | | |
| **6.42** | 400v Over/under speed voltage relay | each | 2 |  |  |
| **6.43** | 24v multi range relay | each | 2 |  |  |
| **6.44** | Adaptor 1/4x1/2 | each | 3 |  |  |
| **6.45** | Adaptor 1/4x1/2 | each | 3 |  |  |
| **6.46** | 1/2'' Bi-Flow Drier | each | 3 |  |  |
| **6.47** | Oxy & Acetyl Porta Pack | each | 3 |  |  |
| **6.48** | 220v star delta timer | each | 4 |  |  |
| **6.53** | 1/4" 6.35mm Copper piping | 15.24 meter roll | 20 |  |  |
| **6.54** | 3/8" 9.35mm Copper piping | 15.24 meter roll | 20 |  |  |
| **6.55** | 1/2" 12.7mm Copper piping | 15.24 meter roll | 20 |  |  |
| **6.56** | 3/4" 19.05mm Copper piping | 15.24 meter roll | 5 |  |  |
| **6.57** | 1/4" 6.35mm Copper piping insulation | 15.24 meter roll | 20 |  |  |
| **6.58** | 3/8" 9.35mm Copper piping insullation | 15.24 meter roll | 20 |  |  |
| **6.59** | 1/2" 12.7mm Copper piping insulation | 15.24 meter roll | 20 |  |  |
| **6.60** | 3/4" 19.05mm Copper piping isolation | 15.24 meter roll | 20 |  |  |
|  | **SUB TOTAL 6 ( Carry to final summary)** | | |  | |
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| **7. ROTARY COMPRESSORS - R 22 – 220 VOLT - SUPPLY AND INSTALL THE FOLLOWING COMPRESSORS WHEN NECESSARY:** | | | |  |  |
|  |  |  |  |  |  |
| **Item No** | **Capacity** | **PER/UNIT** | **QTY** | **RATE** | **AMOUNT** |
| **7.1** | 9 000 | each | 6 |  |  |
| **7.2** | 12 000 | each | 10 |  |  |
| **7.3** | 18 000 | each | 4 |  |  |
| **7.4** | 24 000 | each | 4 |  |  |
| **7.5** | 30 000 | each | 2 |  |  |
| **SUB TOTAL 7 ( Carry to final summary )** | | | | |  |
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| **8. ROTARY COMPRESSORS - R 410A – 220 VOLT - SUPPLY AND INSTALL THE FOLLOWING COMPRESSORS WHEN NECESSARY:** | | | | |  |
| **Item No** | **Capacity** | **PER/UNIT** | **QTY** | **RATE** | **AMOUNT** |
| **8.1** | 9 000 | each | 10 |  |  |
| **8.2** | 12 000 | each | 20 |  |  |
| **8.3** | 18 000 | each | 4 |  |  |
| **8.4** | 24 000 | each | 4 |  |  |
| **Heat Pump R 410A INVERTER MIDWALL SPLIT UNITS SUPPLY AND INSTALL THE FOLLOWING COMPRESSORS WHEN NECESSARY:** | | | | | |
| **Item No** | **Capacity** | **PER/UNIT** | **QTY** | **RATE** | **AMOUNT** |
| **8.5** | 12000 | each | 4 |  |  |
| **8.6** | 18000 | each | 4 |  |  |
| **8.7** | 24000 | each | 4 |  |  |
| **8.8** | 30,000 | each | 4 |  |  |
| **Heat Pump R 410A INVERTER UNDER CEILING UNITS SUPPLY AND INSTALL THE FOLLOWING COMPRESSORS WHEN NECESSARY:** | | | | | |
| **8.9** | 36000 | each | 2 |  |  |
| **8.10** | 48000 | each | 2 |  |  |
| **VRV IV R410: SUPPLY & INSTALL COMMPRESSORS WHEN NECESSARY** | | | | | |
| **8.11** | 48000 | each | 2 |  |  |
| **8.12** | 60000 | each | 2 |  |  |
| **VRV IV R410: SUPPLY & INSTALL COMMPRESSORS WHEN NECESSARY** | | | | | |
| **8.13** | 48000 | each | 2 |  |  |
| **8.14** | 60000 | each | 2 |  |  |
| **SUB TOTAL 8(Carry to final summary)** | | | | |  |

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| **9. TRANSPORT RATES:** | |  |  |  |  |
|  |  |  |  |  |  |
| **Item No** | **Capacity** | **PER/UNIT** | **QTY** | **RATE** | **AMOUNT** |
| **9.1** | Transport cost per kilo - 27 000 kilos | AA rate for LDV vehicle | 12000 |  |  |
|  | **SUB TOTAL 9 (Carry to final summary)** | | | |  |

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| **10 LABOUR RATES:** | |  |  |  |
| **Item No** | **Capacity** | **QTY** | **RATE** | **AMOUNT** |
| **10.1** | 1 X Skilled labour per hour x 2000 | 2000 |  |  |
| **10.2** | 1 X Semi Skilled Labour per hour x 2000 | 2000 |  |  |
|  | **SUB TOTAL 10 ( Carry to final summary)** | | |  |

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| **11. FINAL SUMMARY** | | | |
|  | | | |
| **NO** | **ITEM** |  | **AMOUNT** |
| 1 | SUB TOTAL 1 |  |  |
| 2 | SUB TOTAL 2 |  |  |
| 3 | SUB TOTAL 3 |  |  |
| 4 | SUB TOTAL 4 |  |  |
| 5 | SUB TOTAL 5 |  |  |
| 6 | SUB TOTAL 6 |  |  |
| 7 | SUB TOTAL 7 |  |  |
| 8 | SUB TOTAL 8 |  |  |
| 9 | SUB TOTAL 9 |  |  |
| 10 | SUB TOTAL 10 |  |  |
|  | **SUB TOTAL** |  |  |
| Allow the sum of R156, 000.00 (One Hundred and fifty six thousand rand) for Development and Training of one (1) graduate students on Mechanical discipline to be remunerated an amount of R 6500.00 per person per month. | | | **156 000** |
| Allow the sum of R100, 000.00 (Hundred Thousand Rand) for Contingencies to be adjusted as required. | | | **100 000** |
| Allow the sum of R200, 000.00 (Two Hundred Thousand Rand) for Escalation to be adjusted as required. | | | **200 000** |
| Nett Amount |  | |  |
| Vat @ 15 % |  |  |  |
| **Grand total Carried to the Form of Offer** | | |  |
|  | | | |

1. the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise. [↑](#footnote-ref-1)
2. Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract. [↑](#footnote-ref-2)