



DATABASE

**INVITATION TO (GRADE 7) CONTRACTORS TO PARTICIPATE IN THE SHORTLISTING OF COMPETENT CONTRACTORS FOR
COMPLETION CONTRACTS AND EMERGENECIES DATABASE
OF THE DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE FOR A PERIOD OF
THREE (3) YEARS.**

SCMU5-22/23-0121

NAME OF COMPANY:

CRS NO:

SARS PIN NO:

CSD NO:

CLOSING DATE: 27 OCTOBER 2022

TIME: 11:00 AM

PREPARED BY

DEPARTMENT OF PUBLIC WORKS
AND INFRASTRUCTURE
INDEPENDENCE AVENUE
QHASANA BUILDING
BHISHO
5605

**INVITATION TO (GRADE 7) CONTRACTORS TO PARTICIPATE IN THE SHORTLISTING OF COMPETENT CONTRACTORS FOR
COMPLETION CONTRACTS AND EMERGENECIES DATABASE**



DATABASE

INVITATION TO (GRADE 7) CONTRACTORS TO PARTICIPATE IN THE SHORTLISTING OF COMPETENT CONTRACTORS FOR COMPLETION CONTRACTS AND EMERGENCIES DATABASE OF THE DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE FOR A PERIOD OF THREE YEARS

BID NUMBER:	SCMU5-22/23-0121	CLOSING DATE:	27 October 2022	CLOSING TIME:	11H00
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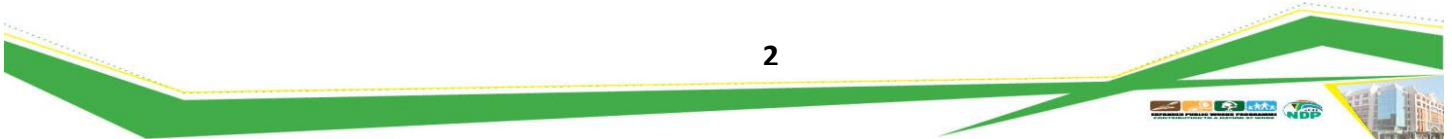
- Completed application forms must be submitted in a sealed envelope to the Department of Public Works and Infrastructure Head office in Bhisho or at DPWI Regional offices. The name of the company and SCMU number must reflect on the envelop. Applicants should ensure that applications are delivered timeously to the correct address. It is the responsibility of the bidder/s to ensure that documents are submitted on or before closing time and the correct location as the department will not take responsibility of wrong delivery. Bidders who are using courier services for delivery of their documents must ensure the delivery is at the correct place / location and time as the department will not be held responsible for wrong delivery, the application that is late, will not be accepted for consideration and all applications must be submitted on the official forms – (not to be re-typed). **There will be no briefing session held**

Application forms will be available for free from 08:00 am on the **09 September 2022** at the Department of Public Works Infrastructure. Regional Offices Below or Download the application form from: **National Treasury:** <http://www.etenders.gov.za/content/advertised-tenders>

Public Works : [Departmental website: www.ecdpw.gov.co.za / tender](http://www.ecdpw.gov.co.za/tender)

Application form will close at 11:00 AM on the **27 October 2022** at the addresses below

INVITATION TO (GRADE 7) CONTRACTORS TO PARTICIPATE IN THE SHORTLISTING OF COMPETENT CONTRACTORS FOR COMPLETION CONTRACTS AND EMERGENCIES DATABASE





HEAD OFFICE	PHYSICAL ADDRESS OF BID BOX WHERE COMPLETED DOCUMENTS CAN BE RETURNED	REGIONAL SCM CONTACT PERSON FOR ENQUIRIES: <u>Supply.chain@ecdpw.gov.za</u>
	DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE INDEPENDENCE AVENUE QHASANA BUILDING BHISHO 5605	Mr. K. Kanana <u>khanyisa.kanana@ecdpw.gov.za</u> 040 602 4511 071 672 4487 <u>Supply.chain@ecdpw.gov.za</u>

The Eastern Cape Department of Public Works and Infrastructure hereby invites Built Environment Contractors with a CIDB Grading of **7** in the following Class of works (**GB, EB, ME, CE**) to submit their interest for completion contractors' data base.

Evaluation criteria being the following three phases:

Phase 1: Prequalification Criteria

Phase 2: Functionality

Phase 3: Compliance

The Selected contractors will be part of the Completion Contractors Database in the Eastern Cape Province for the Eastern Cape Department of Public Works' and Infrastructure (ECDPWI) for a period of three (3) years.

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All other prerequisites as detailed in the bid documents shall apply.

Expression of interest document is available for free and is downloaded from the Eastern Cape Department of Public Works Infrastructure website and the National Treasury's eTender Portal.

Submissions should be submitted in clearly marked sealed envelopes indicating the relevant tender reference number and deposited in the addresses stated above.

Bids will be open in public Unsuccessful tenderers will be informed through publication on relevant platforms.

This is an invitation of expression of interest to the Eastern Cape Department of Public Works Infrastructure.

Tenderers must be registered on the National Treasury Central Supplier Data Base and proof of registration must be submitted with the expression (<https://secure.csd.gov.za>).

Technical enquiries shall be directed to Khanyisa Kanana only in writing at khanyisa.kanana@ecdpc.gov.za and Supply Chain Management enquiries Zamuxolo Billie within office hours before **27 October 2022**.

sealed envelopes indicating the relevant expression of interest number.

Tender submissions shall be submitted as an original copy.

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RETURABLE SCHEDULE: CHECKLIST

NO.	DOCUMENT DESCRIPTION	Included	
		Yes	No
1.	This Document in its original format		
2.	Invitation to expression of interest (Completed and signed)		
3.	Valid CSD Report (MAAA number). Tax Matters with SARS must be valid.		
4.	SBD 4- Declaration of Interest (Completed and signed)		
5.	Valid certified copy of BBBEE Certificate or sworn affidavit form where they are EMEs or QSEs company		
6.	Returnable Documents: Company Registration documents, Companies Act 71 of 2008		
7.	Copies of your company registration documents (CIPRO) listing all members with percentages, in case of a CC.		
8.	Returnable Documents: Copies of ID's of Directors		
9.	Returnable Documents: Company Composition (Annexure A)		
10.	Returnable Documents: Resolution to sign (Annexure B)		
11.	Returnable Documents: Declaration of State or other state institutions Part of SBD4 (Annexure C)		
12.	Stamped Project Reference by the employer for grade 6 (Annexure D)		
13.	Returnable Documents: Addendum (Annexure E)		
14.	Returnable Document: Compulsory Declaration (Annexure F)		
15.	Returnable Documents: Declaration of employees of the state or other state institutions (Annexure C) Part of SBD 4		
16.	Company experience: appointment letter and Practical Completion		
17.	Certified Copies of Directors		
16	Certified Proof of physical address/ residence		

Applicant (Contractor's) Name.....

NB: EMEs and QSEs must refer to amended Construction Sector codes (Construction Sector Codes (CSC000))

Authorized signatory.....

Authorized signature of Applicant

INVITATION TO (GRADE 7) CONTRACTORS TO PARTICIPATE IN THE SHORTLISTING OF COMPETENT CONTRACTORS FOR COMPLETION CONTRACTS AND EMERGENCIES DATABASE



THE FOLLOWING PARTICULARS MUST BE FURNISHED

Name of Applicant		
Name of Contractor/Company		
Postal Address		
Street Address		
Telephone Number	Code:	Number:
Cell phone Number		
Facsimile Number	Code:	Number:
CRS number		
CSD number		
Email address		
VAT Registration Number (If applicable)		
Specify the local Municipality		

I HEREBY CERTIFY THAT THE INFORMATION FURNISHED ON THIS APPLICATION IS TRUE AND CORRECT.

NAME OF AUTHORIZED SIGNATORY	
*AUTHORIZED SIGNATURE OF CONTRACTOR	

INVITATION TO (GRADE 7) CONTRACTORS TO PARTICIPATE IN THE SHORTLISTING OF COMPETENT CONTRACTORS FOR COMPLETION CONTRACTS AND EMERGENCIES DATABASE



***FAILURE TO SIGN WILL RESULT IN YOUR APPLICATION BEING DISQUALIFIED**

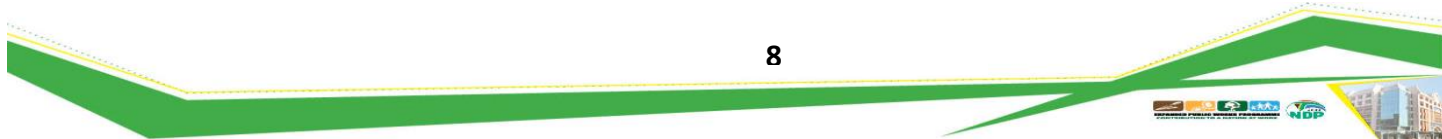
Clause Number	Submission Data
1	The employer is: The Eastern Cape Department of Public Works and Infrastructure
2	The employer's agent is: Khanyisa Kanana E-mail: khanyisa.kanana@ecdpc.gov.za
3	The language for communications is English
	<p><u>PHASE 1 PREQUALIFICATION CRITERIA</u></p> <p><u>Only those respondents who satisfy the following eligibility criteria are eligible to submit expression of interest: Failure to comply with all the requirements will render the submission none-responsive</u></p> <ol style="list-style-type: none"> Only applicants who comply with the minimum of 60 points requirements will be evaluated further and will be considered for selection. Applicants must fully complete the application form. Telegraphic, telephonic, telefax, facsimile, e-mail and late expression of interests will not be considered. Enterprises that meet the minimum selection criteria of 60 points which are EME's and QSE's will be considered for selection. The tenderer or any of its directors/ shareholder is not listed on the Register of Tender Defaulters in terms of the prevention and combating of corrupt activities Act of 2004 as a person prohibited from doing business with public sector. If your company has participated in Contractor Development of DPWI/DRPW in intake of (2012 to 2015) and (2015 to 2018) and benefited by being awarded a project, that was meant to have taken them to higher CIDB grading will not be selected to this programme. This is a targeted development program, priority will be given to Youth, Women, and Military Veterans owned entities, and Disability status of Owners. SBD – 4 form should be completed and signed failing which the bidder will be eliminated. Valid (current) B-BBEE status level verification certificate substantiating their B-BBEE rating issued by a Verification Agency accredited by SANAS* has to be submitted along with the tender.

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	<p>10. EME's are required to submit a valid original or certified copy of a Sworn Affidavit attested by a Commissioner of Oaths confirming their annual total revenue of R10 million or less and level of black ownership, or a valid B-BBEE level verification certificate.</p> <p>11. QSE's are required to submit a valid original or certified copy of a Sworn Affidavit attested by a Commissioner of Oaths confirming their annual total revenue of between R10 million and R50 million and level of black ownership, or a valid B-BBEE level verification certificate.</p> <p>12. The programme is targeting previously disadvantaged groups of Level one (01) BBB-EE company</p> <p>13. The closing time for submission of expressions of interest is as stated in the Notice and invitation to submit an expression of interest</p> <p>14. Late submissions will not be accepted; it will stay unopened.</p> <p>15. During the selection the Contractors will be spread to cover the different local, District municipalities and the Metros.</p> <p>16. Contractors should provide proof of permanent offices in the Region as first address 1 on CSD, verification of address would always apply on evaluation stage.</p>
	<p><u>Non-mandatory requirements (should not be considered non-responsive in absence of any but must be submitted:</u></p> <ol style="list-style-type: none"> 1 The entity should be registered with the South African Registrar of Companies (CIPRO) 2 The applicants should provide certified copies of South African Identity Documents of all Directors/ Members of the entity. 3 Directors should be fully involved in the operations of the construction business. 4 If the Contractor has permanent offices in more than one Region first address 1 on CSD will be considered, the service provider will be required to select a maximum of (three 3) Regions. The selection will remain valid for the entire period three years (3yrs), unless mandated by the Department. 5 For purpose of this program, a person cannot be a director/ shareholder in more than one company registered on the database. 6 No Joint Venture applications will be allowed. 7 The database will be managed in accordance with the CIDB Regulations and the Department of Public Works and Infrastructure Eastern Cape's SCM Policy. 8 Where applicable, the term "bidder" and "contractor" are referring to the "applicant". 9 This is a targeted development programme and priority will be given to Youth and Women owned entities, and Disability status of Owners.
5.	<p>Please tick to select</p> <p>Select the categories registered on as per your CIDB registration certificate.</p> <p><i>(Note: A contractor may register for 1 range per CIDB class of works but the leading grade will supersede.</i></p>

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GRADE 7	
GB	<input type="checkbox"/>
EB	<input type="checkbox"/>
ME	<input type="checkbox"/>
CE	<input type="checkbox"/>

The Eastern Cape Department of Public Works and Infrastructure Invites Construction Contractors to participate in the shortlisting of competent contractors in the specified CIDB grading for the creation of a database for completion contractors, targeting the development of SMME's in the Province.

The Database will run for a duration of 3-years and targets Grade 7 Contractors within GB, CE, ME, EB.

6. PHASE 2: FUNCTIONALITY

The Selection criteria and maximum score in respect of each of the criteria are given hereunder.

The company scoring an average score below 60 points will be considered as DISQUALIFIED for being part of the database.

A Tender scoring an average score above 60 points will be considered for Selection and be evaluated further. It is Compulsory that a bidder score in every functionality element. Failure to do so will result in disqualification

Selection criteria	Evaluation schedule	Maximum number of points
At least has relevant project experience	Schedule 1	35
Company must be registered with CIDB	Schedule 2	45
Financial capability/capacity	Schedule 3	20
Maximum possible score for quality (M _s)		100

The minimum number of selection criteria points should be 60 points

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	Contractor must demonstrate available credit to the value of R650 000 or higher. Attach letters of credit from reputable credit providers (i.e. Banks).	2	5	10	
	Failure to demonstrate availability of credit or credit availability lower than R 500 000	0	5	0	

The company scoring an average score below 60 points will be considered as DISQUALIFIED for to being part of the programme.

Submission Data

The conditions for calling for expressions of interest are the standard conditions for calling for expressions of interest as contained in the

1. **The Standard for Infrastructure Procurement and Delivery Management (SIPDM) First edition, October 2015 Effective Date: 1 July 2016**
2. **Department of Public Works SCM Policy for Infrastructure Procurement and Delivery Management 2018-2019**
3. **SANS 10845-4 (2015) - Construction Procurement Part 4: Standard Conditions for The Calling for Expressions of Interest**

The standard conditions for calling for expressions of interest make several references to the submission data and shall have precedence in the interpretation of any ambiguity or inconsistency between the submission data and the standard conditions for calling for expressions of interest.

Each item of data given below is cross-referenced to the clause in the standard conditions of tender to which it mainly applies.

The evaluation criteria and maximum score in respect of each of the criteria are given hereunder.

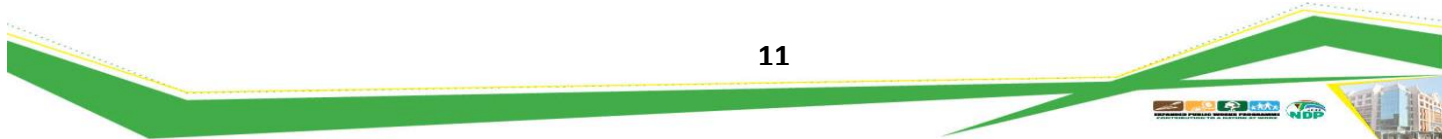
*A Tender scoring an average score below **60 points** will be considered as DISQUALIFIED for to being part of the database*

*A Tender scoring an average score above **60 points** will be considered for Selection and be evaluated further*

NB

Priority will be given to Women, Youth, Military veterans and people with disability

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DECLARATION FOR ENTERPRISE STATUS

the undersigned, who warrants that he/she is duly authorized to do so on behalf of the enterprise, confirms that:

- **The enterprise complies with all requirements for recognition as a Targeted Enterprise (as defined in the Referencing Schedule)**
- **edge and, save where stated otherwise, are to the best of my belief both true and correct.**

Signature:.....

Name:.....

Duly authorized to sign on behalf of:.....

Address:.....

.....
.....
.....

Telephone:.....

INVITATION TO (GRADE 7) CONTRACTORS TO PARTICIPATE IN THE SHORTLISTING OF COMPETENT CONTRACTORS FOR
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SBD 4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a control, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

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2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?
YES/NO

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?
YES/NO

2.3.1 If so, furnish particulars:

.....
.....

INVITATION TO (GRADE 7) CONTRACTORS TO PARTICIPATE IN THE SHORTLISTING OF COMPETENT CONTRACTORS FOR COMPLETION CONTRACTS AND EMERGENCIES DATABASE



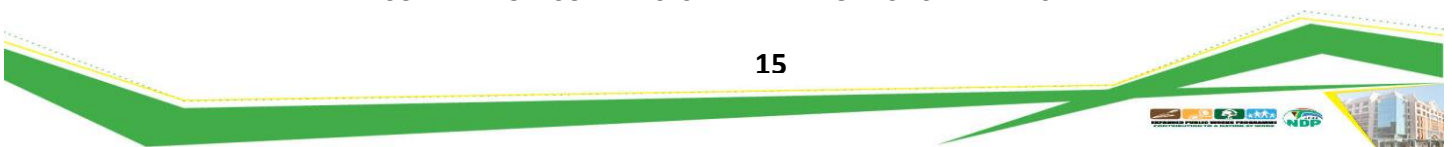
SBD 4

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.





- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

.....

Date

.....

Position

.....

Name of bidder

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List the projects completed and references.

Project Name	Project Value	Reference Person	Contact Number
1.	R		
2.	R		
3.	R		
4.	R		
5.	R		

1. List the projects currently busy with and references

Project Name	Project Value	Reference Person	Reference Number
1.	R		
2.	R		
3.	R		

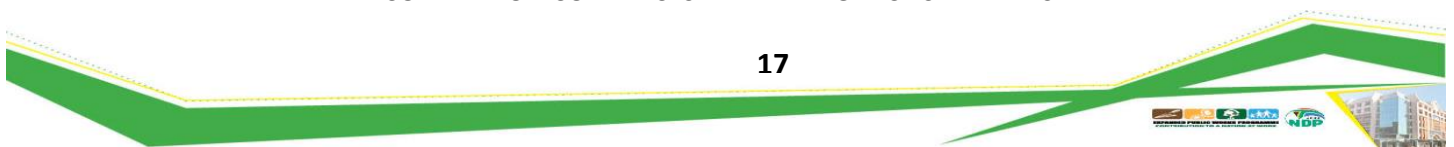
4. List the training you have obtained. Attach copy of the certificate.

Training Course / Certificate	Level
1.	
2.	
3.	

5. List the Built Environment qualification you have obtained and attached certified copies.

Built Environment Qualification	INSTITUTION NAME
1.	
2.	
3.	

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4. The people selected on the programme are expected to participate 100% on the programme when needed. Failure to do so will lead to dismissal from the programme e.g.

The following are examples of things that will lead to dismissal on the programme: -

- a) If the contractor is invited for training and did not attend for the duration of the training.
 - b) If the contractor did not attend information workshops when invited to do so.
 - c) If the contractor is phoned or emailed to collect a Tender Document and did not come.
 - d) If the contractor did not go to site inspection when it was compulsory.
 - e) If the contractor did not return the tender Document collected.
 - f) If the contractor did not upgrade after completing the projects that qualifies to upgrade on the CIDB register will not be awarded the next projects.
5. The vetting will be conducted to the selected companies; since this is a full time programme no Public Servants will be selected.

DECLARATION FOR ENTERPRISE STATUS

the undersigned, who warrants that he/she is duly authorized to do so on behalf of the enterprise, confirms that:

- The enterprise complies with all requirements for recognition as a Targeted Enterprise (as defined in the Referencing Schedule)
- The contents of this form are within my personal knowledge and, save where stated otherwise, are to the best of my belief both true and correct.
- Signature:.....Name:.....

Duly authorized to sign on behalf of:.....

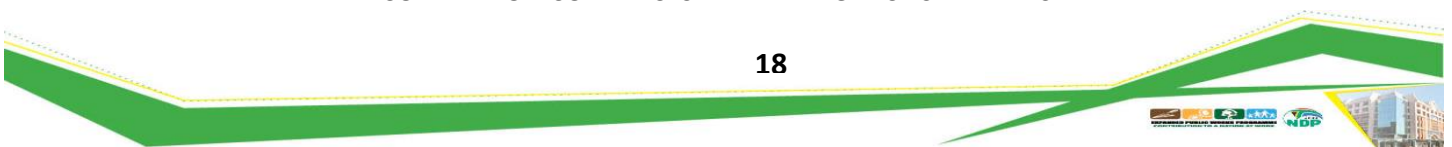
Address:.....

.....

.....

Telephone:.....

INVITATION TO (GRADE 7) CONTRACTORS TO PARTICIPATE IN THE SHORTLISTING OF COMPETENT CONTRACTORS FOR COMPLETION CONTRACTS AND EMERGENCIES DATABASE



DECLARATION (VALIDITY OF INFORMATION PROVIDED)

I..... declare that the information provided is true and correct, the signature to the bid document is duly authorized and documentary proof regarding any bidding issue will, when required, be submitted to the satisfaction of the EASTERN CAPE DEPARTMENT OF PUBLIC WORKS.

.....

SIGNATURE OF DECLARER

DATE

.....

POSITION OF DECLARER

NAME OF COMPANY OF BIDDER

Should the bidder have, in the opinion of the DPW, acted fraudulently illegally, in bad faith or in any improper manner, misrepresented itself with regard to the bid, then the DPW may, in its sole discretion:

- * Ignore any bids without advising the bidder thereof
- * Cancel the contract without prejudice to any legal rights the DPW may have

Should the bidder disregard this or conduct affairs in a way that transgresses from good business practices, this could seriously impair future business relations between the DPW and such bidder.

RESOLUTION FOR SIGNATORY

CERTIFICATE OF AUTHORITY FOR SIGNATORY

Signatory for companies shall confirm their authority hereto by attaching a duly signed and dated copy of the relevant resolution of the board of directors to this form or company letter Head.

An example is given below:

"By resolution of the board of directors passed at a meeting held on _____

Mr/Ms _____, whose signature appears below, has been duly authorized to sign all documents in connection with the tender for Contract No. _____

and any Contract which may arise there from on behalf of (Block Capitals) _____

SIGNED ON BEHALF OF THE COMPANY: _____

IN HIS/HER CAPACITY AS: _____

DATE: _____

SIGNATURE OF SIGNATORY: _____

WITNESSES:

1. _____ SIGNATURE: _____

IMPORTANT NOTICE: RESOLUTION TO SIGN

1. In the event that a resolution to sign is not completed by all directors/ shareholders of the enterprise, the signature of any one of the directors or shareholders to this bid will bind all the directors/ shareholders of the enterprise and will therefore render the bid valid.
2. In the event that a non-shareholder/ non-director to the enterprise sign this declaration, and no authority is granted, it will automatically invalidate the bid.
3. In the case of a joint venture or consortium, at least one director/ shareholder of each of the parties need to sign the joint venture or consortium agreement.
4. Furthermore, in the case of a joint venture or consortium at least one director/ shareholder of each party to the joint venture or consortium must give consent to give authorization for signatory to this bid.

DECLARATION

I, THE UNDERSIGNED NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.1 TO 2.3.1 ABOVE IS CORRECT.

I ACCEPT THAT THE PRINCIPAL MAY ACT AGAINST ME IN TERMS OF PARAGRAPH 23 OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

.....

Date

.....

Position

.....

Name of bidder

DECLARATION OF EMPLOYEES OF THE STATE OR OTHER STATE INSTITUTIONS

This form must be included additional to the SBD.4

- 1.** In terms of section 30 of the Public Service Act;
No employee shall perform or engage himself or herself to perform remunerative work outside his or her employment in the relevant department, except with the written permission of the executive authority of the department.

2.

Are any of the shareholders/ directors of your company employed by the State?	Yes/No
---	--------

3. "State" means –

- (a) Any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) Any municipality or municipal entity;
- (c) Any provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.
- (f) Any Parastatal (A company or agency owned or controlled wholly or partly by the government).

4. Should you indicate "yes" above, please provide the following details:

No	NAME & SURNAME OF DIRECTOR	STATE INSTITUTION WHERE EMPLOYED	ID NUMBER	EMPLOYEE/ PERSAL NUMBER
1				
2				
3				
4				
5				

- 5.** Please note: The "state" is clearly defined in paragraph 3 above. In the event that "no" is selected and subsequently any false declaration are detected, the non-disclosure of such "state employment" will be deemed as "fraud". Therefore, the state may reject the bid and in addition may proceed with further action should this declaration prove to be false.

Project Reference Forms –1 for Grade 7

ANNEXTURE D

Project title:	INVITATION TO (GRADE 7) CONTRACTORS TO PARTICIPATE IN THE SHORTLISTING OF COMPETENT CONTRACTORS FOR COMPLETION CONTRACTORS DATABASE
Project Number:	SCMU5-22/23-0121

NOTE: This returnable document must be completed by the person who was the Engineer/Project Manager of the project that the company was involved with.

_____ (name and surname) of
 _____ (company name) declare
 that I was the Project Manager on the following building construction project successfully
 executed by _____ (name of tenderer):
 Project name: _____
 Project location: _____
 Construction period: _____ Completion date: _____
 Contract value: _____

A. Please evaluate the performance of the Tenderer on the abovementioned project, on which you were the principal agent, by inserting "Yes" in the relevant box below:

Key Performance Indicators	Very Poor 1	Poor 2	Fair 3	Good 4	Excellent 5	Total
1. Project performance / time management / programming						
2. Quality of workmanship						
3. Resources: Personnel						
4. Resources: Plant						
5. Financial management / payment of subcontractors / cash flow, etc.						
TOTAL						

B. Would you consider / recommend this tenderer again:

YES	NO

C. Any other comments: _____

D. My contact details are:

Telephone: _____ Cell phone: _____ Fax: _____

E-mail: _____

Thus signed at _____ on this _____ day of _____ 2019

Signature of principal agent

COMPANY STAMP

NOTE:

If reference cannot be verified due to the inability to get hold of the referee or failure on his/her part to respond to a written request to do so, that reference will not score any points. It is the responsibility of the tenderer to put referees who are reachable.

Name of Tenderer

Signature of Tenderer

Date

Project Reference Forms – 2 for Grade 7

Project title:	INVITATION TO (GRADE 7) CONTRACTORS TO PARTICIPATE IN THE SHORTLISTING OF COMPETENT CONTRACTORS FOR COMPLETION CONTRACTORS DATABASE
Project Number:	SCMU5-22/23-0121

NOTE: This returnable document must be completed by the person who was the Engineer/Project Manager of the project that the company was involved with.

_____ (name and surname) of
 _____ (company name) declare
 that I was the Project Manager on the following building construction project successfully
 executed by _____ (name of tenderer):
 Project name: _____
 Project location: _____
 Construction period: _____ Completion date: _____
 Contract value: _____

A. Please evaluate the performance of the Tenderer on the abovementioned project, on which you were the principal agent, by inserting “Yes” in the relevant box below:

Key Performance Indicators	Very Poor 1	Poor 2	Fair 3	Good 4	Excellent 5	Total
1. Project performance / time management / programming						
2. Quality of workmanship						
3. Resources: Personnel						
4. Resources: Plant						
5. Financial management / payment of subcontractors / cash flow, etc						
TOTAL						

B. Would you consider / recommend this tenderer again:

YES	NO
-----	----



--	--

C. Any other comments: _____

D. My contact details are:

Telephone: _____ Cell phone: _____ Fax: _____

E-mail: _____

Thus signed at _____ on this _____ day of _____ 2019

Signature of principal agent

COMPANY STAMP

NOTE:

If reference cannot be verified due to the inability to get hold of the referee or failure on his/her part to respond to a written request to do so, that reference will not score any points. It is the responsibility of the tenderer to put referees who are reachable.

Name of Tenderer

Signature of Tenderer

Date

Project Reference Forms – 3 for Grade 7

Project title:	INVITATION TO (GRADE 7) CONTRACTORS TO PARTICIPATE IN THE SHORTLISTING OF COMPETENT CONTRACTORS FOR COMPLETION CONTRACTORS DATABASE
Project Number:	SCMU5-22/23-0121

NOTE: This returnable document must be completed by the person who was the Engineer/Project Manager of the project that the company was involved with.

_____ (name and surname) of
 _____ (company name) declare
 that I was the Project Manager on the following building construction project successfully
 executed by _____ (name of tenderer):
 Project name: _____
 Project location: _____
 Construction period: _____ Completion date: _____
 Contract value: _____

A. Please evaluate the performance of the Tenderer on the abovementioned project, on which you were the principal agent, by inserting "Yes" in the relevant box below:

Key Performance Indicators	Very Poor 1	Poor 2	Fair 3	Good 4	Excellent 5	Total
1. Project performance / time management / programming						
2. Quality of workmanship						
3. Resources: Personnel						
4. Resources: Plant						
5. Financial management / payment of subcontractors / cash flow, etc.						
TOTAL						

B. Would you consider / recommend this tenderer again:

YES	NO

C. Any other comments: _____

D. My contact details are:

Telephone: _____ Cell phone: _____ Fax: _____

E-mail: _____

Thus signed at _____ on this _____ day of _____ 2019

Signature of principal agent

NOTE:

COMPANY STAMP

If reference cannot be verified due to the inability to get hold of the referee or failure on his/her part to respond to a written request to do so, that reference will not score any points. It is the responsibility of the tenderer to put referees who are reachable.

Name of Tenderer

Signature of Tenderer

Date

B-1 Record of Addenda to Tender Documents

ANNEXTURE E

RECORD OF ADDENDA TO BID DOCUMENTS	
Project title	INVITATION TO (GRADE 7) CONTRACTORS TO PARTICIPATE IN THE SHORTLISTING OF COMPETENT CONTRACTORS FOR COMPLETION CONTRACTORS DATABASE
SCMU number	SCMU5-22/21-0121
I / We confirm that the following communications received from the Department of Public Works before the submission of this tender offer, amending the tender documents, have been taken into account in this bid offer: (Attach additional pages if more space is required)	

Item	Date	Title or Details	No. of Pages
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Signed

Date

Name

Position

Enterprise name

Compulsory declaration

The following particulars must be furnished. **In the case of a joint venture**, a separate declaration in respect of each partner must be completed and submitted.

Section 1: Enterprise Details

Name of enterprise:	
Contact person:	
Email:	
Telephone:	
Cell no	
Fax:	
Physical address	
Postal address	

Section 2: Particulars of companies and close corporations

Company / Close Corporation registration number	
---	--

Section 3: SARS Information

Tax reference number	
VAT registration number:	(State Not Registered if not registered for VAT)

Section 4: Central Supplier Database Registration Number

Central Supplier Database Registration number (Compulsory)	
CIDB Registration number (if applicable)	

Section 5: Particulars of principals

Principal: means a natural person who is a partner in a partnership, a sole proprietor, a director of a company established in terms of the Companies Act of 2008 (Act No. 71 of 2008) or a member of a close corporation registered in terms of the Close Corporation Act, 1984, (Act No. 69 of 1984).

Full name of principal	Identity number	Personal tax reference number

Attach separate page if necessary

Section 7: Record of family member in the service of the state

Family member: a person's spouse, whether in a marriage or in a customary union according to indigenous law, domestic partner in a civil union, or child, parent, brother, sister, whether such a relationship results from birth, marriage or adoption

Indicate by marking the relevant boxes with a cross, if any family member of a principal as defined in section 5 is currently or has been within the last 12 months been in the service of any of the following:

- | | |
|--|---|
| <input type="checkbox"/> a member of any municipal council | <input type="checkbox"/> an employee of any provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act 1 of 1999) |
| <input type="checkbox"/> a member of any provincial legislature | <input type="checkbox"/> a member of an accounting authority of any national or provincial public entity |
| <input type="checkbox"/> a member of the National Assembly or the National Council of Province | <input type="checkbox"/> an employee of Parliament or a provincial legislature |
| <input type="checkbox"/> a member of the board of directors of any municipal entity | |
| <input type="checkbox"/> an official of any municipality or municipal entity | |

If any of the above boxes are marked, disclose the following:

Name of family member	Name of institution, public office, board or organ of state and position held	Status of service (✓ (tick) appropriate column)	
		Current	Within last 12 months

*insert separate page if necessary

Section 8: Record of termination of previous contracts with an organ of state

Was any contract between the tendering entity including any of its joint venture partners terminated during the past 5 years for reasons other than the employer no longer requiring such works or the employer failing to make payment in terms of the contract.

☐ Yes ☐ No (Tick appropriate box)

If yes, provide particulars (insert separate page if necessary)

Section 9: Declaration

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the tendering entity confirms that the contents of this Declaration are within my personal knowledge, and save where stated otherwise in an attachment hereto, are to the best of my belief both true and correct, and:

i) neither the name of the tendering entity or any of its principals appears on:

- a) the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004 (Act No. 12 of 2004)
- b) National Treasury's Database of Restricted Suppliers (see www.treasury.gov.za)
- ii) neither the tendering entity or any of its principals has within the last five years been convicted of fraud or corruption by a court of law (including a court outside of the Republic of South Africa);
- iii) any principal who is presently employed by the state has the necessary permission to undertake remunerative work outside such employment (attach permission to this declaration);
- iv) the tendering entity is not associated, linked or involved with any other tendering entities submitting tender offers
- v) has not engaged in any prohibited restrictive horizontal practices including consultation, communication, agreement, or arrangement with any competing or potential tendering entity regarding prices, geographical areas in which goods and services will be rendered, approaches to determining prices or pricing parameters, intentions to submit a tender or not, the content of the submission (specification, timing, conditions of contract etc.) or intention to not win a tender;
- vi) has no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest;
- vii) neither the tenderer or any of its principals owes municipal rates and taxes or municipal service charges to any municipality or a municipal entity and are not in arrears for more than 3 months;
- viii) SARS may, on an on-going basis during the term of the contract, disclose the tenderer's tax compliance status to the Employer and when called upon to do so, obtain the written consent of any Sub-Consultants who are subcontracted to execute a portion of the contract that is entered into in excess of the threshold prescribed by the National Treasury, for SARS to do likewise.

The undersigned, who warrants that she/ he is duly authorised to do so on behalf of the enterprise, confirms that the content of this schedule that presented by the tenderer are within my personal knowledge and are to the best of my knowledge both true and correct.

Signed

Date

Name

Position

Enterprise name

SWORN AFFIDAVIT

(IF APPLICABLE, CHOOSE THE CORRECT FORM AND COMPLETE)

NB: CHOOSE ONE i.e EME or QSE!!!!)

OR

VALID ORIGINAL OR CERTIFIED COPY OF B-BBEE CERTIFICATE

(IF APPLICABLE, ATTACH HERE)

SWORN AFFIDAVIT – B-BBEE EXEMPTED MICRO ENTERPRISE (EME) – BEP (BUILT ENVIRONMENT PROFESSIONAL)

I, the undersigned,

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a Member / Director / Owner of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name:	
Trading Name (If Applicable):	
Registration Number:	
Enterprise Physical Address:	
Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):	
Nature of Business:	
Definition of “Black People”	<p>As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 “Black People” is a generic term which means Africans, Coloureds and Indians –</p> <p>(a) Who are citizens of the Republic of South Africa by birth or descent;</p> <p>or</p> <p>(b) Who became citizens of the Republic of South Africa by naturalization-</p> <p>i. Before 27 April 1994; or</p> <p>ii. On or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date</p>

3. I hereby declare under Oath that:

- ☐ The Enterprise is _____% **Black Owned** as per Amended Code Series CSC000 of the Revised Construction Sector Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- ☐ The Enterprise is _____% **Black Woman Owned** as per Amended Code Series CSC000 of the Revised Construction Sector Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- ☐ The Enterprise is _____% **Black Designated Group Owned** as per Amended Code Series CSC000 of the Revised Construction Sector Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,



Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of the annual Total Revenue was equal to/or less than R6, 000,000.00 (six Million Rands or less),

☐ Please confirm on the table below the B-BBEE level contributor, **by ticking the applicable box.**

100% Black Owned	Level One (135% B-BBEE procurement recognition level)	
At least 51% Black Owned but less than 100% black owned	Level Two (125% B-BBEE procurement recognition level)	
At least 30% Black Owned but less than 51% black owned	Level Four (100% B-BBEE procurement recognition level)	
Less than 30% Black Owned	Level Five (80% B-BBEE procurement recognition level)	

NB: KEY NOTES FOR EMES (extract from Gazette No. 41287)

- 3.6.2.4.1 An Exempted Micro Enterprise (EME) with a total annual revenue of less than R1.8 million in the case of BEPs and less than R3 million in the case of Contractors are:
 - A) Not subject to the discounting principle and therefore do not have to comply with the QSE Skills Development element, and
 - B) Not required to have an authorised B-BBEE verification certificate, and may present an affidavit or a certificate issued by the Companies and Intellectual Property Commission (CIPC), in respect of their ownership and annual turnover.
 - Contractors and/Built Environment Professionals are encouraged to familiarize themselves with the Construction Sector Codes (CSC000) as issued through Government Gazette No. 41287, Board No. NOTICE 931 OF 2017. Details are available on: www.thedti.gov.za/economic_empowerment/bee_sector_charters.jsp
 - An electronic copy can also be requested through DPW offices (Supply Chain Offices)
4. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.
5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Deponent Signature: _____

Date: _____

Commissioner of Oaths

Signature & stamp

SWORN AFFIDAVIT – B-BBEE QUALIFYING SMALL ENTERPRISE (QSE) – BEP (BUILT ENVIRONMENT PROFESSIONAL)

I, the undersigned,

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a Member / Director / Owner of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name:	
Trading Name (If Applicable):	
Registration Number:	
Enterprise Physical Address:	
Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):	
Nature of Business:	
Definition of “Black People”	<p>As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 “Black People” is a generic term which means Africans, Coloureds and Indians</p> <p>(a) Who are citizens of the Republic of South Africa by birth or descent;</p> <p>or</p> <p>(b) Who became citizens of the Republic of South Africa by naturalization-</p> <ol style="list-style-type: none"> i. Before 27 April 1994; or ii. On or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date

3. I hereby declare under Oath that:

- ☒ The Enterprise is _____% Black Owned as per Amended Code Series CSC000 of the Revised Construction Sector Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise is _____% Black Woman Owned as per Amended Code Series CSC000 of the Revised Construction Sector Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013.
 - The Enterprise is _____% Black Designated Group Owned as per Amended Code Series CSC000 of the Revised Construction Sector Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013.

Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of _____ the annual Total Revenue was between R6,000,000.00 (six Million Rands) and R25,000,000.00 (Twenty-Five Million Rands).

- Please confirm on the table below the B-BBEE level contributor, **by ticking the applicable box.**

100% Black Owned	Level One (135% B-BBEE procurement recognition level)	
At Least 51% black owned	Level Two (125% B-BBEE procurement recognition level)	
100% Black owned or at Least 51% black owned	Level Three (Does not comply with paragraph 3.6.2.3, paragraph 1.1, 1.2 and 1.3 of CSC 603 and paragraph 5.3)	

NB: "3.6.2.3: A QSE, which qualifies for an automatic B-BBEE Status Level (one or two) as per paragraph 4, is required to comply with QSE skills development element as a compulsory priority element to avoid discounting."

4. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.

5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Deponent Signature: _____

Date: _____

Commissioner of Oath
Signature & stamp



Preferred area of operation

We would prefer that we only get invited to projects which are taking place in the following areas, indicated in the table below:

Please tick to select (one)	Area of operation will be determined by address 1 on CSD
Eastern Cape Districts	
<input type="checkbox"/>	1. Sarah Baartman
<input type="checkbox"/>	2. Amathole
<input type="checkbox"/>	3. Chris Hani
<input type="checkbox"/>	4. Joe Gqabi
<input type="checkbox"/>	5. OR Tambo
<input type="checkbox"/>	6. Alfred Nzo

The undersigned, who warrants that she/ he is duly authorised to do so on behalf of the enterprise, confirms that the content of this schedule that presented by the tenderer are within my personal knowledge and are to the best of my knowledge both true and correct.

Signed

Date

Name

Position

Enterprise name

-----END-----